

Arch Cape Domestic Water Supply District Board Meeting Minutes

April 18, 2024

Pursuant to notice posted, a regular meeting Board of Directors was held via Zoom and in person at Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Bill Campbell, Chair, Directors: Bob Cerelli, Chris Mastrandrea, Tevis Dooley, Sam Garrison [Excused]; Staff: Matt Gardner, District Manager and Teri Fladstol, Administrative Assistant. Public: Joe Sherman

Call to Order at 6:45 pm by Bill Campbell

Conflict of Interest Declarations: None

Public Comments: None

Agenda Approval: Motion made by Bob Cerelli to accept agenda as presented; Second by Chris Mastrandrea Motion Carried.

Accept March Minutes: Motion made by Bob Cerelli to accept minutes as presented; Second by Tevis Dooley Motion Carried.

Financial & Administrative Reporting: Sam sent an email regarding the Treasurers Report with a few questions. Those were answered by Teri/Bill and account is reconciled.

Audits Update: Teri is providing information to the auditors as requested; will have update next month.

Legal Assistance for Local Option Levy: Motion was made by Tevis Dooley to authorize the Board President to sign the engagement letter with Eileen Eakins, second by Bob Cerelli. Motion carried.

Discussion about the potential implementation of levies to fund community projects, specifically focusing on the operations of the forest-watershed and water district operations. Joe Sherman supported a forest-watershed levy as a good way for the community to decide on funding the forest operations and suggested that operational headcount for district operations should be funded through the budgeting process. The need to increase the water district's financial capacity to support future growth was emphasized.

Tevis expressed the need for more information about the district's operational needs. Bob emphasized the importance of proper staffing for the water and sewer plants, and raised concerns about the potential financial implications of not addressing this issue. Chris agreed on the need for additional staff. A suggestion was made to postpone the forest levy for several years.

Schedule of Events: May 1st is the Joint Personnel Committee meeting at 4:00 pm; each Board Member will need to fill out the performance review beforehand. May 9th is the final budget committee and if approved, they will send the approved budget to the Board for the May 16th meeting to be adopted.

Staff Report & Correspondence for Action: Matt updated that the inspection-for-lead of 103 meters have been completed.

Board Reports:

Forest-Watershed:

Checking Account: Motion by Bob Cerelli to authorize the Board Secretary to reach out to 1st Security Bank to establish a Forest Fund Checking account with the same permissions as the current checking account for the General Fund, second by Chris Mastrandrea. Motion carried.

Easement Holders are being officially notified of road decommissioning (information):

May Agenda Items: Local Option Levy, Budget Adoption, Public Access/Recreation Policy

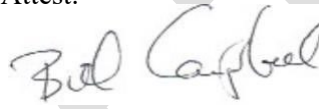
Public Comments: Joe Sherman expressed agreement for a Local Option Levy to support staffing with a question about the process if the Levy failed or needed to be renewed.

Adjourn: There being no further business, Motion by Bob Cerelli to adjourn the meeting. Second by Tevis Dooley, Motion Carried. Meeting adjourned at 7:34 pm.

Respectfully Submitted,

Teri Fladstol, Secretary

Attest:



Bill Campbell, President

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