

## ORDINANCE 11-01WD

### AN ORDINANCE SUPERCEDING RESOLUTION 07-1WD BEING A WATER SERVICE DISCONNECTION POLICY FOR THE ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT.

IT IS HEREBY RESOLVED AND ORDERED that the Arch Cape Domestic Water Supply District (the "District") adopts the following policy for the non-payment of bills.

- 1) The District will use its right to disconnect water service to a property having significant amounts owing to the Arch Cape Domestic Water Supply District or Arch Cape Sanitary District.
- 2) Payment is due within thirty (30) days from the invoice billing date at which time monthly late fees are assessed of \$5.00 or two percent (2%) of the outstanding balance whichever is greater. Accounts become delinquent after non-payment forty (40) days from the invoice billing date and are then subject to water service disconnection.
- 3) The District may disconnect water service upon or at any time after the delinquency date. Established quarterly charges shall continue during the period of time there has been a disconnection of water service.
- 4) The owner of the property (the "User") will be notified in writing at least seven (7) days in advance of the specified disconnect date. The property subject to disconnection will further be given a twenty-four hour notice at the subject property prior to disconnection the following day and incur a \$25.00 posting fee.
- 5) The User may defer disconnection of water service by requesting in writing a hardship payment agreement. Requests on combined water and sanitary balances outstanding at or below \$500.00 may be approved in writing by the Financial Manager. Requests above \$500.00 must be approved in writing by the Board. If entered into, the agreement becomes void upon non-compliance with the terms of the agreement, returning the User to a delinquent account status and subject to disconnection of water service as described in 4) above.
- 6) There shall be a \$75.00 fee for service disconnection and a \$75.00 fee for reconnection of water service.

This policy shall take effect on this 25<sup>th</sup> day of March 2011.

Attest



  
Steven Blakesley, President