



Board Meetings



ARCH CAPE WATER & SANITARY DISTRICTS
32065 E. Shingle Mill Lane, Arch Cape, OR 97102
(503) 436-2790

**THE PUBLIC IS INVITED, IF THEY WISH,
TO ATTEND IN PERSON:
THE FIRE HALL, 72979 US 101,
ARCH CAPE
BY TELEPHONE OR ZOOM LINK:**

To Join the **Zoom Video Meeting** Paste the following in your browser address window:
<https://us02web.zoom.us/j/82450898403>

Call:	669-900-6833
Meeting ID:	824 5089 8403
Meeting Passcode:	None Required
Assistance:	503-739-2348
Date:	Thursday 21 July 2022
Time:	6:00 PM
Agenda:	Posted in July Board Packet

**ARCH CAPE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING**

Arch Cape Fire Hall 79729 Hwy 101

Thursday July 21st, 2022

Following the 6PM Water Board Meeting

To Join Meeting by Video Link:

<https://us02web.zoom.us/j/82450898403>

Join by Telephone:

Meeting ID: 824 5089 8403

- | | |
|---|----------------------------------|
| I. Call to Order | Darr Tindall, President |
| II. Public Comments | Darr |
| III. Agenda Approval | Darr |
| IV. Election of Officers: President, Vice-President, Treasurer, Secretary | Darr |
| IV. Consent Agenda (Action) | TBD |
| A. Approve Minutes – June 16th Regular Meeting | |
| B. Accept June Budget and Finance Reports | |
| C. Authorize Payment of Accounts | |
| D. Accept Correspondence Requiring No Action | |
| V. Old Business | |
| A. Terminate RES 20-06 Water and Sanitary Districts IGA for Forest Purchase (Action) | TBD |
| B. Wastewater Facilities Plan (Information) | Phil Chick |
| VI. New Business | |
| A. | |
| VII. Reports (Information) | |
| A. Accounts Receivable Report | Teri Fladstol, Jigsaw Consulting |
| B. District Manager’s Report and Correspondence for Action | Phil Chick |
| C. Board Members’ Comments and Reports | TBD |
| VIII. August Agenda Items (Information) | TBD |
| IX. Public Comments | TBD |
| XI Adjourn | TBD |

WATER : REVENUE

Budget vs. Actual Finl Rpt Arch Cape Water District 2021-22	2021-22 Budget	Jul 21 8%	Aug 21 17%	Sep 21 25%	Oct 21 33%	Nov 21 42%	Dec 21 50%	Jan 22 58%	Feb 22 53%	Mar 22 75%	Apr 22 83%	May 22 92%	Jun 22 100%	Total	% Rcvd
Cash on Hand	204,502														
Ck Interest	-	0.32	0.32	0.28	0.61	0.44	0.28	0.57	0.28	0.27	0.41	0.35	0.34	4.47	
User Fees	182,280	19,065.00	4,650.00	18,290.00	24,025.00	2,325.00	46,503.38	25,848.44	1,860.00	22,328.17	19,840.00	2,104.56	24,248.80	211,088.35	1.16
Excess Usage Charges	14,000	1,436.15	894.91	5,857.25	8,112.04	1,335.39	2,503.32	348.04	825.06	929.09	1,946.22	236.06	456.65	24,880.18	1.78
Debt Service	20,772	2,091.00	510.00	2,006.00	2,635.00	255.00	5,015.00	1,700.00	204.00	2,176.00	2,193.00	170.00	2,535.00	21,490.00	1.03
Sanitary District IGA ² Revenue	157,597	11,134.24	11,405.36	12,215.63	11,387.58	10,193.51	11,252.70	9,681.20	9,330.27	10,754.33	18,284.88	8,715.20	27,000.08	151,354.98	0.96
LGIP Interest	900	125.39	115.93	110.44					38.00					389.76	
Misc. Income			200.00			1,025.00	200.00						5,852.08	7,277.08	
Meter Hookup Fee	1,400		700.00					700.00				700.00		2,100.00	
Cannon Beach IGA														-	
Cannon View Park	735													-	0.00
Total Revenue	377,684	33,852.10	18,476.52	38,479.60	46,160.23	15,134.34	65,474.68	38,278.25	12,257.61	36,187.86	42,264.51	11,926.17	60,092.95	418,584.82	
Capital Projects															
Hook-ups	11,726		5,863.00					5,863.00				5,860.00		17,586.00	1.50
Transfer														-	
Expenditures														-	
Balance	90,200	79,130.00	5,863.00	0.00	0.00	0.00	0.00	5,863.00	0.00	0.00	0.00	5,860.00	0.00	17,586.00	
Arch Cape Forest Watershed Plan (2020-21)															
IFA Water Source Protection Funding	30,000														
IFA Water Source Protection Receipts															
Expenditures			11,115.00	15,322.50										26,437.50	
Balance		(\$3,562.50)	(\$14,677.50)	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)	(\$30,000.00)	(\$24,147.92)	(\$50,585.42)
LGIP (Additions)								30,000.00						30,000.00	
LGIP Withdrawals				(30,000.00)										(30,000.00)	
LGIP Interest		125.39	115.93	110.44	90.65	80.81	94.27	95.04	85.88	106.02	157.64	128.91	191.20	1,382.18	
Service Charge					(0.05)									(0.05)	
LGIP Balance	248,055	248,180.45	248,296.38	218,406.82	218,497.42	218,578.23	248,672.50	248,767.54	248,853.42	248,959.44	249,117.08	249,245.99	249,437.19	249,437.19	
Columbia Bank : 1196 Acct		40,976.00	26,588.78	61,068.46	69,479.57	34,255.26	56,352.16	43,875.64	15,888.87	39,317.31	41,203.63	35,841.48			
Total Cash		289,156.45	274,885.16	279,475.28	287,976.99	252,833.49	305,024.66	292,643.18	264,742.29	288,276.75	290,320.71	285,087.47	249,437.19		

Note ¹ : Modified Cash Basis : IGA Revenue from the Sanitary District reflected in the month incurred

Note ² : Intergovernmental Agreement

WATER : EXPENSE

Budget vs. Actual Finl Rpt ¹	2021-22	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Total	Balance	%
Arch Cape Water District	Budget	8%	17%	25%	33%	42%	50%	58%	53%	47%	83%	92%	100%	Spent	Left	Spent
2021-22	SD Hours %	54%	51%	55%	54%	57%	62%	50%	47%	53%	51%	47%	54%			
	Accounts %	54%	54%	54%	54%	54%	54%	54%	54%	54%	54%	54%	54%	54%		
Manager	82,030	6,858.76	6,858.76	6,858.76	6,858.76	6,858.76	6,858.76	6,858.76	6,858.76	6,859.21	6,859.21	6,858.76	6,858.76	82,306	(276)	100
Operator	61,936	5,066.44	4,942.19	4,859.36	5,190.68	4,900.78	4,859.36	4,638.48	4,417.60	5,163.07	4,638.03	4,859.36	4,859.36	58,395	3,541	94
FICA	10,822	912.28	902.77	896.44	921.78	899.60	896.44	879.54	862.64	868.99	879.54	879.54	896.43	10,696	126	99
Retiremen	31,405	1,300.36	4,107.16	2,807.00	2,740.14	3.42	2,886.06	5,489.36	2,709.75	2,709.75	2,721.88	2,721.88	2,724.72	32,921	(1,516)	105
Med. Ins	35,500	2,763.52	2,763.52	2,763.52	2,763.52	2,763.52	2,898.24	2,898.24	2,898.24	3,088.85	3,088.85	2,707.63	2,707.63	34,105	1,395	96
Worker's Comp	3,300			26.94										27	3,273	1
Total Personal Svc	224,994	16,901.36	19,574.40	18,212.02	18,474.88	15,426.08	18,398.86	20,764.38	17,746.99	18,689.87	18,187.51	18,027.17	18,046.90	218,450	6,543	97
Administrative Services	29,706	2,439.00	2,439.00	2,439.00	2,439.00	2,439.00	2,474.00	2,439.00	2,800.00	2,300.00	2,800.00	2,800.00	2,800.00	30,608	(902)	103
Temporary Help	5,000						525.00							525	4,475	11
Clothing Allowance	850									130.80			50.85	182	668	21
Education	2,000			933.00			100.00			558.00				1,591	409	80
Travel	2,000													0	2,000	0
Office Supplies	1,500					150.06	1,210.92	202.59	474.66	132.00		18.88		2,189	(689)	146
Postage	1,600			481.28					224.90	418.40		74.10	304.00	1,503	97	94
Vehicle	3,000	321.77	206.57	189.29	174.22	258.54	176.42	317.46	55.95	162.82	297.33	392.01	342.48	2,895	105	96
SD Facilities Use Charges	3,600		3,375.00											3,375	225	94
Payroll Service	579			607.95										608	(29)	105
Liability & Property Insurance	7,063							7,258.00		(528.00)				6,730	333	95
Licenses	2,000											1,308.00		1,308	692	65
Maintenance	65,000	140.36	1,992.07	7,088.04	3,023.76	5,166.66	5,238.61	2,351.68	341.49	4,011.39	557.09	7,748.94	32,741.83	70,402	(5,402)	108
CIP Chemicals	5,000		2,314.72	3,612.14						566.18		2,162.00		8,655	(3,655)	173
Watershed	55,000			6,403.85	5,031.00		2,349.25	18,640.00	16.10	1,601.50	270.95	201.00	129.00	34,643	20,357	63
Dues / Taxes / Fees	900	363.68			406.61	75.00	329.30		(38.00)				234.90	1,371	(471)	152
Professional Services	5,700		96.00				96.00						320.00	512	5,188	9
Auditing	5,000												3,500.00	3,500	1,500	70
Legal Services	2,000			125.00			773.29		210.00		586.60		236.25	1,931	69	97
Notices	700											37.80		38	662	5
Utilities	10,000		1,261.45	760.12	710.37	801.26	751.01	3,254.37	3,408.99	854.80	(4,495.98)	885.65	836.01	9,028	972	90
Total Materials & Svc	208,198	3,264.81	11,684.81	22,514.67	11,909.96	8,890.52	14,023.80	34,463.10	7,494.09	10,207.89	15.99	15,628.38	41,495.32	181,593	26,605	87
IFA Water Plant Upgrade : ²	20,772					20,771.70								20,772	0	100
Total Debt Service	20,772	-	-	-	-	20,772	-	-	-	-	-	-	-	20,772	0	100
Capital Outlay	2,000													-		
Tot Gen Fund Expenditures	455,963	20,166.17	31,259.21	40,726.69	30,384.84	45,088.30	32,422.66	55,227.48	25,241.08	28,897.76	18,203.50	33,655.55	59,542.22	420,815	35,148	92
Contingency	60,000										37,000.00			37,000	23,000	62
Unappropriated Balance																
Operating Reserve	35,837															
Undesignated	56,545										1.00					
Total Unappropriated Bal	92,382															
Total Conting & Unapp Bal	152,382															
Total Requirements	608,345															
Water District Accounts	294	294	295	295	295	295	295	295	295	259	259	259	259			
Sanitary District Accounts	345	345	346	346	346	346	346	346	346	346	346	346	346			

Note ¹ : Modified Cash Basis : IGA Charge from the Water District made in the following month but reflected in the month incurred
Admin Services charged to the Sanitary District on the Accounts %, all other allocatable expenses shaded green on SD Hours %

Note ² : IFA : Business Oregon - Water Plant Upgrade Loan \$536K 30 Year Loan# SZ9006 at 1% : 2011 thru 2041
Annual Payments Due 12/1/2012 of \$22,993.08 and each December 1st thereafter: \$20,771.70

SDAO Flex-Lease Loan Program : \$395K Series 2003H at 2.25% - 5.5% : Water Tank
2004 - 2024 Retired early in July 2016

SANITARY : REVENUE

Budget vs. Actual Finl Rpt Arch Cape Sanitary District 2021-22	2021-22 Budget	Jul 21 8%	Aug 21 17%	Sep 21 25%	Oct 21 33%	Nov 21 42%	Dec 21 50%	Jan 22 58%	Feb 22 53%	Mar 22 75%	Apr 22 83%	May 22 92%	Jun 22 100%	Total	% Rcvd
Cash on Hand	162,340														
Ck Interest	-	0.77	1.02	0.79	1.09	0.51	0.38	0.50	0.62	0.69	0.71	0.95	0.86	8.89	
User Fees	320,160	17,632.00	21,344.00	19,256.00	40,269.00	18,560.00	80,504.00	26,448.00	14,384.00	34,507.67	19,024.00	21,996.85	39,131.71	353,057.23	1.10
Excess Usage Charges	9,500	1,929.46	459.34	1,947.60	9,603.05	1,520.46	1,987.52	4,245.00	1,272.36	592.89	611.65	3,376.42	161.86	27,707.61	2.92
Debt Service	53,280	2,964.00	3,588.00	3,237.00	6,786.00	3,120.00	13,533.00	4,446.00	2,418.00	5,738.00	3,198.00	3,653.65	6,523.00	59,204.65	1.11
Facilities Use by WD	3,300		3,375.00											3,375.00	1.02
Misc. Income	-	1,717.00											12,600.00	240.00	14,557.00
LGIP Interest	4,000	93.34	86.70	84.15	78.13	121.81	138.32	115.55	90.00	92.65	97.33	138.72		1,136.70	
Clatsop Cty Land Sales	-	250.52												250.52	
Tax Lien Receipts														0.00	
Bond Receipts	147,000	1,744.59	837.46	504.08	11,418.86	125,063.00	1,471.40	1,927.10	1,149.72	2,284.41	707.51	751.03		147,859.16	1.01
Bond Interest	-	0.66	0.71	0.89	0.13	1.23				0.44		0.24		4.30	
Total Revenue	537,240	26,332.34	29,692.23	25,030.51	68,156.26	148,387.01	97,634.62	37,182.15	19,314.70	43,216.75	23,639.20	42,517.86	46,057.43	607,161.06	
Capital Projects															
Hook Ups	16,762		8,772.00					8,772.00				8,772.00	0.00	26,316.00	1.57
Transfer from GF															
Expenditures														0.00	
Balance	97,097	82,111.21	8,772.00	0.00	0.00	0.00	0.00	8,772.00	0.00	0.00	0.00	8,772.00	8,772.00	117,199.21	
T.A.G. - Facility Plan Update															
T.A.G. - Funding	20,000													20,000.00	
T.A.G. - Receipts													640.00	640.00	
Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						19,360.00	
GO Bond - WWTP Upgrade															
Property Tax Imposed	1,489,477	152,000.00												1,641,477.00	
Total Bond Receipts incl Int	1,439,893	1,745.25	838.17	504.97	11,418.99	125,064.23	1,609.72	2,042.65	1,239.72	2,377.06	804.84	889.75	1,088.32	1,589,516.51	
USDA Plant Upgrade Payments ¹	1,446,000													1,446,000.00	
GO Bond Balance	(5,212)	(4,361.91)	2,583.42	1,343.14	11,923.96	136,483.22	138,092.94	140,135.59	141,375.31	143,752.37	144,557.21	145,446.96	146,535.28	143,516.51	
LGIP (Additions)		1,995.77	838.17	504.97	11,418.99	125,064.23	1,471.40	1,927.10	1,149.72	2,284.41	707.51	751.03	2,221.69	150,334.99	
LGIP (Purchases)						90,000.00								90,000.00	
LGIP Withdrawals						(45,000.00)	(13,000.15)	(144,600.05)						(202,600.20)	
LGIP Interest		93.34	86.70	84.15	78.13	121.81	138.32	115.55	90.00	92.65	97.33	138.72	169.63	1,306.33	
Service Charge														0.00	
LGIP Balance	182,754	184,842.61	185,767.48	186,356.60	197,853.72	368,039.76	356,649.33	214,091.93	215,331.65	217,708.71	218,513.55	219,403.30	221,794.62	221,794.62	
Columbia Bank : 1218 Acct		102,918.58	130,179.49	105,388.99	134,462.15	61,389.66	43,002.04	67,031.43	83,314.75	63,526.40	69,041.73	113,736.46			
Total Cash		287,761.19	315,946.97	291,745.59	332,315.87	429,429.42	399,651.37	281,123.36	298,646.40	281,235.11	287,555.28	333,139.76	221,794.62		

Note ¹ : United States Department of Agriculture (USDA) Rural Development \$2.5M 30 Year Loan : 2011 - 2040 at 4% in 2010 w/ level \$144,600 Annual payments on 20 January expiring in 2040 : Fund Code/Loan #92/02

SANITARY : EXPENSE

Budget vs. Actual Finl Rpt ¹ Arch Cape Sanitary District 2021-22	2021-22 Budget	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Total Spent	Balance Remaining	% Spent
		8%	17%	25%	33%	42%	50%	58%	53%	75%	83%	92%	100%			
SD Hours %		54%	51%	55%	54%	57%	62%	50%	47%	63%	54%	47%		55%		
Accounts %		54%	54%	54%	54%	54%	54%	54%	54%	54%	54%	54%		54%		

Total Personal Svc	-	-	-	-	-	-	-	-	-	-	-	-	-	0	0	
Water District IGA Charges	157,597	11,134.24	11,405.36	12,215.63	11,387.58	10,193.51	10,391.66	9,681.20	9,330.27	10,754.33	12,984.34	8,715.20	10,312.76	128,506	29,091	82
Liability & Property Insurance	13,500							9,855.00		(1,089.50)				8,766	4,735	65
Licenses	2,800		3,009.00					89.95						3,099	(299)	111
Maintenance	109,000	4,674.33	1,232.82	15,010.69	8,062.91	23,879.52	4,411.39	7,241.57	262.98	18,231.07	748.80	7,103.20	2,520.16	93,379	15,621	86
Chemicals	6,000	1,040.00				812.50	812.50	325.00	1,012.50	20.56	1,012.50	318.00	590.00	5,944	56	99
Inflow & Infiltration	4,000													0	4,000	
Dues / Taxes / Fees	1,100	40.41			515.52		599.06	8.25		8.25	8.25	8.25	137.40	1,325	(225)	120
Professional Services	6,000		197.62				1,540.00	414.00				12,600.00		14,752	(8,752)	246
Emergency Prep Sanitation	500													0		
Auditing	10,000												9,000.00	9,000	1,000	90
Legal Services	5,000												274.05	274	4,726	5
Notices	700		40.68									8.82		50	651	7
Utilities	46,000	55.78	5,798.33	3,580.65	2,524.54	3,722.90	4,365.75	2,189.54		2,989.80	9,223.65	3,236.10	3,595.63	41,283	4,717	90
														0		
Total Materials & Svc	362,197	16,944.76	21,683.81	30,806.97	22,490.55	38,608.43	22,120.36	29,804.51	10,605.75	30,914.51	36,577.54	19,389.57	26,430.00	306,377	55,320	85
ODEQ : Irrigation Site Loan : ²	15,609					7,861.00						7,748.00		15,609	0	100
OECD Loan - Facil Engrng : ³	19,319					19,319.09								19,319	(0)	100
DEQ Loan/Grant - Facil Impr : ⁴	19,383					19,383.23								19,383	0	100
Total Debt Service	54,311	-	-	-	-	46,563	-	-	-	-	-	7,748	-	54,311	(0)	100
Capital Outlay														0	0	
Tot Gen Fund Expenditures	416,508	16,944.76	21,683.81	30,806.97	22,490.55	85,171.75	22,120.36	29,804.51	10,605.75	30,914.51	36,577.54	27,137.57	26,430.00	360,688	55,820	87
Contingency	43,244													0	43,244	0
Transfer to Capital Fund																
T.A.G. - Facility Plan Update	20,000															
ODEQ Irrig Site Ln#11432 reserve	15,256															
Operating Reserve	54,912															
Undesignated	23,200															
Total Unappropriated Bal	93,368															
Total Conting & Unapp Bal	136,612															
Total Requirements	573,120															

Note ¹ : Modified Cash Basis : IGA Charge from the Water District reflected in the month incurred 1.00
Admin Services charged to the Sanitary District on the Accounts %, all other allocatable WD expenses shaded green on SD Hours %

Note ² : Oregon Dept of Environmental Quality (ODEQ) Clean Water State Revolving Fund \$225K 20 Year Loan : 2003 - 2022
w/ level \$7,748 Payments on 1 June and descending \$8,544 Payments on 1 December expiring in 2022
\$15,256 Required Reserve : Loan # R11432 56352.16 43875.64 15888.87 39,317.31 41203.63

Note ³ : Oregon Economic & Community Development (OECD) (IFA : Business OR) \$250K 20 Year Loan : 2007 - 2026
at 4.56% w/ level \$19,319.03 Payments on 1 December expiring in 2026 : Project #Y06007

Note ⁴ : DEQ Loan & Grant Prgm (\$340K + \$270K) Y13002 I & I, Salley's Alley, WWTP SMU Upgrade : Under Consideration w/ TA Grant

ODEQ State Revolving Fund Loan Program \$70K 5 Year Loan at 2.36% in 2005 was successfully retired in October of 2009 : SRF Loan # R11430
Special Districts Association of Oregon (SDAO) \$80K 5 Year 2006 Loan beginning at 2.8% and ending at 3.4% w/ payments twice yearly at 1 Jul & 1 Jan : Flex Lease for Equipment was successfully retired in July of 2010

ARCH CAPE SANITARY DISTRICT

Check Detail

June 2022

Type	Num	Date	Name	Account	Paid Amount
Check		06/30/2022		Sanitary Distri	
				Service Charge	-5.00
TOTAL					-5.00
Check	EFT	06/13/2022	Safeway	Sanitary Distri	
				Maint	-15.90
TOTAL					-15.90
Check	EFT	06/22/2022	Microsoft	Sanitary Distri	
				Dues - Taxes - Fees	-8.25
TOTAL					-8.25
Check	EFT	06/22/2022	Ace Hardware - Seaside	Sanitary Distri	
				Maint	-16.99
TOTAL					-16.99
Check	EFT	06/23/2022	Google	Sanitary Distri	
				Maint	-1.99
TOTAL					-1.99
Check	EFT	06/28/2022	Spectrum Business	Sanitary Distri	
				Util	-523.81
TOTAL					-523.81
Check	8555	06/09/2022	EO Media Group	Sanitary Distri	
				Legal Notices	-37.80
TOTAL					-37.80
Check	8556	06/09/2022	USA BlueBook	Sanitary Distri	
				Maint	-154.50
				Freight	-15.57
TOTAL					-170.07
Check	8557	06/09/2022	NAPA Auto Parts	Sanitary Distri	
				Maint	-161.49
TOTAL					-161.49
Check	8558	06/09/2022	Recology Western Oregon	Sanitary Distri	
				Util	-55.78
TOTAL					-55.78

ARCH CAPE SANITARY DISTRICT
Check Detail
 June 2022

Type	Num	Date	Name	Account	Paid Amount
Check	8559	06/09/2022	Clatsop County Lawn & Trac...	Sanitary Distri	
				Maint	-1,620.91
TOTAL					-1,620.91
Check	8560	06/09/2022	Pacific Power	Sanitary Distri	
				Util	-41.64
				Util	-312.55
				Util	-54.17
				Util	-97.71
				Util	-151.24
				Util	-2,358.73
TOTAL					-3,016.04
Check	8561	06/16/2022	EO Media Group	Sanitary Distri	
TOTAL					0.00
Check	8562	06/16/2022	Arch Cape Domestic Water	Sanitary Distri	
TOTAL					0.00
Check	8563	06/16/2022	Arch Cape Domestic Water	Sanitary Distri	
TOTAL					0.00
Check	8564	06/16/2022	Accuity, LLC	Sanitary Distri	
				Audit	-9,000.00
TOTAL					-9,000.00
Check	8565	06/16/2022	Curran-McLeod	Sanitary Distri	
				Transfer to Const Fund	-640.00
TOTAL					-640.00
Check	8566	06/16/2022	CTC Waterworks	Sanitary Distri	
				Maint	-218.04
TOTAL					-218.04
Check	8569	06/16/2022	EO Media Group	Sanitary Distri	
				Legal Notices	-236.25
TOTAL					-236.25
Check	8570	06/27/2022	Quality Control Services	Sanitary Distri	
				Maint	-269.25
TOTAL					-269.25

ARCH CAPE SANITARY DISTRICT
Check Detail
 June 2022

Type	Num	Date	Name	Account	Paid Amount
Check	8571	06/27/2022	Inland Environmental Resou...	Sanitary Distri	
				Chemicals	-590.00
TOTAL					-590.00
Check	8572	06/30/2022	Arch Cape Domestic Water	Sanitary Distri	
				Admin Asst	-3,024.00
				Dues - Taxes - Fees	-124.15
				Health Insuranc	-1,462.12
				Maint	-45.52
				Comp FICA	-726.11
				Gross	-4,581.76
				Postage	-164.16
				Vehicle	-184.94
TOTAL					-10,312.76

ARCH CAPE SANITARY DISTRICT

RESOLUTION 20-06 SD

A RESOLUTION BY THE ARCH CAPE SANITARY DISTRICT ("Sanitary District") AND ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT ("Water District") ESTABLISHING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE DISTRICTS REGARDING THE POTENTIAL PURCHASE OF AN APPROXIMATELY 1,521-ACRE PARCEL OF FOREST LAND COMMONLY REFERRED TO AS THE "ARCH CAPE FOREST"

Whereas, ORS 190.110 allows units of local government to enter into an agreement for performance of any or all functions and activities which such units have authority to perform; and

Whereas, the Water District has entered into a Purchase and Sale Agreement to purchase 1,521 acres of timberland for the creation of a community forest and protected drinking watershed, and

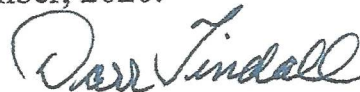
Whereas, the Sanitary and Water Districts have determined that ownership of the Property will benefit both Districts by providing long-term protection of the quality of the water supply in the watershed and assisting with the management of storm water that flows into and through the sanitary sewer system, and

Whereas, a component of the plan for acquisition of the Property includes a potential State Revolving Loan through the Oregon Department of Environmental Quality to be held by the Sanitary District, and

Whereas, The Districts intend that the Water District will ultimately own the Property and that the Districts will agree upon a Multi-Resource Management Plan for the Property,

NOW, THEREFORE, be it resolved the Arch Cape Sanitary District and Arch Cape Domestic Water Supply District hereby agree to the terms set forth in the Intergovernmental Agreement For The Arch Cape Forest Purchase, attached hereto, and authorize execution of the agreement.

Adopted and signed this 20th day of November, 2020.



Darr Tindall, President

Attest



Manager Report
July 21st, 2022

WATER DISTRICT:

The Water plant distributed 1.7 million gallons to town in June

The new Water Treatment Plant membranes were installed this week and are running well. Westech still needs to make some programming changes required by Oregon Health Authority, which will be completed in the near future.

The order for the new Kamstrup water meters has been placed with Correct Equipment. The order was placed before the end of June, and therefore will not see a price increase. The meters should ship to us in December or January.

The Asbury Creek Intake has been opened up for the season and is now in service. Bob McEwan Construction also removed sediment from the Asbury intake and the backwash pond with their vacuor.

The Asbury Creek pedestrian bridge will have the water line attached to it the week of 7/25. This should not require any water service interruption since the valves have already been installed. Once this is completed, the bridge contractor will complete paving on each side of the bridge.

MONTHLY LOG : ARCH CAPE WATER & SANITARY DISTRICTS

		June	2022
Total Hours	350.00	160.50	189.50
Percentage Split		46%	54%
Total Accounts	641	295	346
Percentage Split		46%	54%

SANITARY DISTRICT:

We received 7.5” of rainfall in June and the plant received 4.6 million gallons of influent.

I’ve been working on the grant application for the Webb Lift Station to submit to Oregon Dept. of Emergency Management for potential FEMA funding. OEM has gotten an application extension from FEMA for projects, so we have a couple more months before it is due to OEM.

Staff cleared brush along the road to the biosolids site and did as much mowing as the tractor would allow. A combination of the very wet Spring and our tractor being in for maintenance led to the grass growing to heights that our John Deere could not mow through. Thoreson Excavation was able to knock down one field with their brush cutting arm but could not do the rest. I’m contacting another contractor for the other two fields. In the meantime, Ed’s Septic hauled biosolids this week. We’ll get the beds mowed down short, and hopefully be able to land apply well into October if the weather permits.

A Power Outage occurred on July 13th for approximately 8 hours. All generators were deployed to the lift stations.