

ARCH CAPE SANITARY DISTRICT MINUTES

19 February 2021

A ZOOM video teleconference meeting was held in light of the COVID-19 pandemic. A quorum was present.

Sanitary Board: Darr Tindall, President
Debra Birkby, Vice-President & Treasurer
Chris Anderson
Carl Matson
Bill Campbell

Water Board: Dan Seifer (non-voting)
Linda Murray (non-voting)
Nadia Gardner (non-voting)
Lauren Ahlgren (non-voting)

Public: David Stockton
Jeannie Stockton

Staff: Phil Chick, District Manager
Steve Hill

Ms. Darr Tindall called the meeting to order at 6:02 pm as a Covid-19 Zoom virtual meeting. Mr. Hill held a roll call.

Public Comment: None.

Agenda: For new business director election was an added agenda item. Mr. Campbell moved acceptance of the agenda which was seconded by Mr. Matson. All in favor. Motion carried.

Consent Agenda: Mr. Campbell moved acceptance of the consent agenda which was seconded by Mr. Anderson. All in favor. Motion carried.

Old Business:

There was a recess of the board meeting and those not attending the following executive session were asked to leave the meeting and to log back in and await being readmitted to the regular meeting.

Wastewater Plant Access:

Executive Session: Under provisions of ORS 192.660 (2)(h) an executive session was entered into at 6:05pm to consult with counsel concerning the rights and duties

of a public body with regard to current litigation or litigation likely to be filed. The session ended at 6:34pm.

David and Jeannie Stockton were readmitted to the regular meeting.

Webb Lift Station: (Information) Mr. Chick reported that we are awaiting developments.

Covid-19 Emergency: (Information) 768 Covid-19 cases were reported to date in Clatsop County with 18 individuals hospitalized and 6 deaths. Accounts receivable were reported as doing well.

Natural Hazards Mitigation Plan – Resolution 21-01 SD: (Information) The plan was reported as being in development in Clatsop County for the last two years. Mr. Campbell said he was in agreement with the proposed resolution as long as we in fact received funds for any mitigation effort mounted. He recommended the added wording in the last sentence, “ as available FEMA mitigation funding allows.”

Ms. Birkby moved adoption of Resolution 21-01 SD Natural Hazards Mitigation Plan with the additional recommended wording by Mr. Campbell. The motion was seconded by Mr. Campbell. All in favor. Motion carried.

New Business:

Budget Meeting Calendar & Budget Members : (Information) The following meeting times were set.

Fri Mar 12th 5:00pm : ACF Work Session
Fri Mar 19th 4:00pm : Joint Personnel & Contract Committee Staff Evaluations
Fri Mar 19th 6:00pm : Regular Board of Director Meetings
Fri Apr 9th 5:00pm : ACF Work Session
Fri Apr 16th 4:30pm : Budget Committee
Fri Apr 16th 6:00pm : Regular Board of Director Meetings
Fri Apr 30th 5:00pm : Budget Committee
Fri May 14th 5:00pm : Budget Committee
Fri May 21st 5:00pm : ACF Work Session
Fri May 21st 6:00pm : Regular Board of Director Meetings

Accuity, LLC Engagement Letter: (Action) It was recommended that the arbitration location be moved slightly north from Albany to Salem.

Mr. Campbell moved to authorize Mr. Hill on behalf of the board to sign the proposed audit engagement letter with the arbitration location changed from Albany to Salem which was seconded by Mr. Matson. All in favor. Motion carried.

Reports:

District Managers Report and Correspondence for Action: (attached) Mr. Chick offered his thanks to Mr. Campbell for acting as the Arch Cape liaison over the prior two years to the county combined effort.

Treasurer's Report: Ms. Birkby reported funds on hand in the LGIP account of \$173,429 and in the Columbia Bank checking account of \$251,237.

Board of Directors' Comments and Reports: None.

March Agenda Items: Webb lift station & plant access.

Public Comment: Mr. David Stockton expressed his thanks for all that the board was doing.

The meeting was adjourned by Ms. Darr Tindall at 6:53 pm.

Respectfully submitted,



Steve Hill

Attest 
Ms. Darr Tindall, President

Manager Report February 19, 2021

SANITARY

We received 21 inches of rainfall in January and the plant received 7 million gallons of influent.

Manhole inspection in the District has begun. All of the manholes in the District will be examined for signs of inflow, infiltration, and other areas that need attention.

One new sanitary connection was installed this past month at 79594 Hwy 101.