

ARCH CAPE SANITARY DISTRICT MINUTES

18 December 2020

A ZOOM video teleconference meeting was held in light of the COVID-19 pandemic. A quorum was present.

Sanitary Board: Darr Tindall, President
Debra Birkby, Vice-President & Treasurer
Chris Anderson
Carl Matson
Bill Campbell

Water Board: Dan Seifer (non-voting)
Linda Murray (non-voting)

Public: David Stockton
Jeannie Stockton

Staff: Phil Chick, District Manager
Steve Hill

Ms. Darr Tindall called the meeting to order at 6:03 pm as a Covid-19 Zoom virtual meeting. A roll call was held by Mr. Hill for those present.

Public Comment: None.

Agenda: Mr. Campbell moved acceptance of the agenda which was seconded by Mr. Matson. All in favor. Motion carried.

Consent Agenda: Mr. Campbell moved acceptance of the consent agenda which was seconded by Ms. Birkby. All in favor. Motion carried.

Old Business:

Webb Lift Station: (Information) Mr. Chick reported that the DEQ has determined that our 2006 master plan is too far out of date to qualify for state funding. He said the first step should be to obtain a Technical Assistance Grant from IFA Business Oregon for up to \$20K to update our plan.

We still have a temporary standby generator for the lift station, and are waiting on Cannon Beach electric to install a plug-in at the lift station. Mr. Chick gave some background on the Webb Lift Station and discussed emergency procedures at the station.

The controls need updating and the existing pumps are old, out of date with limited parts availability. Mr. Curt McLeod had reviewed Webb and felt there were two phases possible if not

otherwise done at one time. The first stage could be for pumps and controls followed by the second stage for a building and generator.

Existing easements have been requested from Ticor Title.

Waste Water Plant Access: (Information) No update at this time.

Covid-19 Emergency: (Information) Mr. Hill reported that accounts receivable were in good condition.

New Business: None.

Reports:

District Managers Report and Correspondence for Action: (attached)

Treasurer's Report: Ms. Birkby reported no balancing at this time.

Board of Directors' Comments and Reports: Mr. Campbell said we were coming to the end of a trying year and wished to thank staff for their work and hopes for a better 2021. Ms. Birkby was in agreement with Mr. Campbell's sentiments for 2021. Mr. Seifer thanked Mr. Campbell for the questions he raised in discussion.

January Agenda Items: Web lift station.

Public Comment: Mr. David Stockton expressed his appreciation for the boards.

The meeting was adjourned by Ms. Darr Tindall at 6:31 pm.

Respectfully submitted,



Steve Hill

Attest



Ms. Darr Tindall, President

Manager Report December 18th, 2020

SANITARY:

We received 15" of rainfall in November and the plant received 5.9 Million gallons of Influent.

Annual Effluent Testing samples have been sent in to Alexin Lab.

Ed's Septic hauled biosolids to Seaside for processing on Tuesday 12/15.

The irrigation site has been winterized. The wind storms in the fall created downed trees and damaged lateral lines that will need to be dealt with before the season begins again on May 1st.

The SDAO annual conference is being held virtually this year February 3-4, 2021. The event is being held at no cost to members. There are always excellent sessions offered at this conference. I especially encourage anyone to attend who has not yet attended one of these trainings, since there's no travel or cost involved and you can do it next to your own cozy wood stove. I will send a reminder email out soon, with registration instructions. Registration is required by January 25th.