

**ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT  
BOARD OF COMMISSIONERS MEETING  
ARCH CAPE FIRE HALL • 79729 HWY 101  
Friday, October 20, 2017  
6:00 PM**

- |   |                                      |
|---|--------------------------------------|
| <b>I. Call to Order</b>   | Virginia Birkby, President           |
| <b>II. Public Comments</b>  | Virginia                             |
| <b>III. Agenda Approval</b>   | Virginia                             |
| <b>IV. Consent Agenda (Action)</b>  | Virginia                             |
| <b>A. Approve Minutes – September 15 Regular Board Meeting</b>            |                                      |
| <b>B. Accept September Budget and Finance Report</b>                      |                                      |
| <b>C. Authorize Payment of Accounts</b>                                   |                                      |
| <b>D. Accept Correspondence Requiring No Action</b>                       |                                      |
| <b>V. Old Business</b>  |                                      |
| <b>A. Watershed Update (Information)</b>                                  | Phil Chick                           |
| Public Engagement Strategy Development                                    | Andrew Spaeth, Sustainable Northwest |
| <b>B. Second Water Source Project Update (Information)</b>                | Phil                                 |
| <b>VI. New Business</b>   |                                      |
| <b>A. Staff Medical Insurance Renewal (Action)</b>                        | Virginia                             |
| <b>B. Best Practice Checklist (Information)</b>                           | Phil                                 |
| <b>C. Equivalent Dwelling Unit Distribution Methodology (Information)</b> | Phil                                 |
| <b>D. District Logo and Letterhead Stationery (Information)</b>           | Phil                                 |
| <b>VII. Reports (Information)</b>   |                                      |
| <b>A. Accounts Receivable</b>   | Steve Hill                           |
| <b>B. District Manager’s Report and Correspondence for Action</b>         | Phil                                 |
| <b>C. Treasurer’s Report</b>  | Debra Birkby                         |
| <b>D. Board Members’ Comments and Reports</b>                             | Virginia                             |
| <b>VIII. November Agenda Items (Information)</b>                          | Virginia                             |
| <b>IX. Public Comment</b>   | Virginia                             |
| <b>X. Adjournment</b>   | Virginia                             |