

**ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT
BOARD OF COMMISSIONERS MEETING
May 19, 2022**

- I. Call to Order**– Called to order by Debra Birkby, Vice President at 6:00 pm
Roll call: Debra Birkby, Vice President, Linda Murray, Jay Blake, Directors; Darr Tindall, President Sanitary District Board; Staff: Phil Chick, District Manager and Teri Fladstol, Secretary
Public was asked to identify themselves during the Public Comment by coming to the table at the front and by raising your hand on Zoom.
- II. Public Comments:**
Jude Lally, Cathy Gardner; Jan Priddy & Gary Anderson; Jasmine Birkby; Steve & Delores Petruzelli; Joe Sherman; Bill Campbell; Chris Mastrandrea; Doug Caffall; Ben Dair Rothfuss; Margaret McQueen; Thomas Mattia.
- III. Agenda Approval:** motion made to accept the agenda by Jay Blake, seconded by Linda Murray.
All in Favor – Motion Carried.
- IV. Consent Agenda:** motion made to accept the agenda by Jay Blake, seconded by Linda Murray.
All in Favor – Motion Carried.
- V. Old Business:** motion made by Jay Blake, seconded by Linda Murray; All in Favor – Motion Carried.
Mr. Chick explained the grant and process of developing an access/recreation plan through the National Parks Service Rivers Trails and Conservation Assistance (RTCA)Program; Anne Dove & Julie Fonseca de Borjes of National Parks Service RTCA program were introduced and welcomed and gave a presentation on the Community Advisory Team Proposal: A motion to approve the proposed process with the 7 member Arch Cape Forest Advisory Team in coordination with staff representation by NCLC, the Water District, and Lewis and Clark Timberlands was made by Jay Blake, seconded by Linda Murray; All in Favor – Motion carried.
Transaction Closing Update – including a timeline of the Arch Cape Forest process was presented by Debra Birkby for informational purposes.
- Professional Services Contract - Project Mgmt. The contract with Sustainable Northwest was presented in the packet and questions answered by Mr. Chick regarding the ARPA grant funds paying for this contract. Motion to accept was made by Jay Blake, seconded by Linda Murray; All in Favor – Motion Carried.
- Outreach report made by Linda Murray.
- Deed language required by the Forest Legacy Program was presented to the Board and reviewed per our attorney; motion made to accept the update by Jay Blake, seconded by Linda Murray, All in Favor – Motion carried.
- VI. New Business**
Resolution22-04 WSDDC Annual Rate Adjustment motion made to accept resolution by Jay Blake, seconded by Linda Murray; All in Favor – Motion carried
Resolution 22-05 WD Unanticipated Revenue Resolution motion made to accept resolution by Jay Blake, seconded by Linda Murray; All in Favor – Motion carried

Resolution 22-07 WD Rate Increase presented for information only.

Mr. Chick discussed the plan for water meter replacement, costs, and supply chain issues. We will be Getting additional information and will need to send out RFP's soon to get things moving and quotes in by June's board meeting.

VII. Reports

Accounts Receivable – reported by Teri Fladstol that receivables are in good standing.

District Manager's Report– reported that a plan review fee had been sent to Oregon Health Authority for the membranes, although OHA has verbally approved the membrane models. A new metric will be needed to measure ~~the~~ membrane performance; additional programming by Westech will be required for this and allow for more detailed readings as required by OHA. Mr Chick Reported on the Asbury Creek pedestrian bridge as well as continued work on the budget process. He thanked Teri Fladstol for assistance on developing the budget.

Board Members' Comments and Reports– Jay Blake

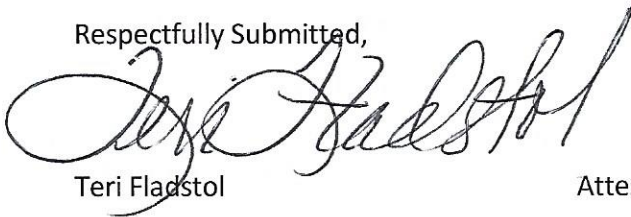
VIII. June Agenda Items– Rate Increase, Budget, Administration Assistant Contract and Recreation/Access Plan
5:30 pm Personnel & Contract Committee meeting

IX. Public Comment:

Lauren Ahlgren; Layton Borkan ; Bob Cerelli; Richard Petrich; Jasmine Birkby; Bill Campbell; John Mersereau. Micah Cerelli Mastandrea; Thomas Mattia; Eeva Lantela; Marsha Huss

X. Adjournment– motion made by Linda to adjourn; seconded by Jay Blake; All in Favor – Motion carried.
Meeting adjourned at 8:04 pm

Respectfully Submitted,


Teri Fladstol

Attest:


Ms. Debra Birkby, Vice-President