

**ARCH CAPE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
ARCH CAPE FIRE HALL
FRIDAY, October 21, 2016
FOLLOWING THE WATER BOARD MEETING**

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| I. Call to Order | Darr Tindall - President |
| II. Public Comments | Darr |
| III. Agenda Approval | Darr |
| IV. Consent Agenda (Action) | Darr |
| A. Approve Minutes – September 16 | |
| B. Accept Budget and Finance Report | |
| C. Authorize Payment of Accounts | |
| D. Accept Correspondence Requiring No Action | |
| V. Old Business | |
| A. Excess Usage Sanitary Charges – (information) | Darr |
| B. Leak and Irrigation Policies– (information and Action) | Darr and Phil Chick |
| C. Billing Appeal Policy- (Action) | Darr |
| D. Best Practices Checklist | Phil |
| E. SDC Financing(Bancroft) – (information) | Debra Birkby |
| VI. New Business | |
| A. Ethics Policy (Action) | Phil |
| B. Sanitary Bill Relief Request - (information) | Phil |
| C. Whistle-Blower Policy (Information) | Casey Short |
| D. | |
| VII. Reports (Information) | |
| A. Accounts Receivable | Steve Hill |
| B. District Manager Report and Correspondence for Action | Phil Chick |
| C. Treasurer’s Report | Debra Birkby |
| D. Board Directors’ Comments and Reports | Darr |
| VIII. November Agenda Items (Information) | Darr |
| Continuing Policy Adoption – Grants, Board Responsibilities | |
| IX. Public Comment | Darr |
| X. Adjourn | Darr |