



**ARCH CAPE SANITARY DISTRICT
BOARD OF COMMISSIONERS MEETING
Thursday, January 16, 2025; 5:00 pm**

Pursuant to notice posted, the regular monthly Board Meeting for the Arch Cape Sanitary District was held via Zoom.

In attendance: Sanitary District: Casey Short, Chair, Thomas Mattia, Steve Hill, Darr Tindall joined 5:34; Absent: Mark Engberg; Staff: Matt Gardner, Teri Fladstol, Admin. Public: Dale Mosby, J Bettis

Call to Order: 5:08 pm by Casey Short

Public Comments: None

Agenda Approval: Motion by Tom Mattia to approve the Agenda as presented, Second by Steve Hill, motion carried.

November 21, 2024 Meeting Minutes: Motion by Tom Mattia to accept the minutes as presented, Second by Steve Hill, motion carried.

Resolution 2025-0101, Resolution for Short Term Borrowing Between Districts. Motion by Tom Mattia to approve, second by Steve Hill. Steve moved to amend Exhibit A of the resolution to change the interest rate of 6% to the rate of the lending District's LGIP account. Tom seconded, motion carried. Resolution as amended passed 3-0.

Resolution 25-0102, Approving a Supplemental Budget for FY 2024-25. Tom moved to approve the resolution, Steve seconded. Casey noted that the amounts in question were inaccurate in the draft resolution and asked that the first Whereas be amended to change \$183,000 to \$203,000 and \$555,000 to \$575,000; that the second Whereas be amended to change 95% to 90% and \$555,000 changed to \$575,000. Steve so moved, Tom seconded. Motion approved 3-0. Casey opened a public hearing on the Supplemental Budget Resolution at 5:25, no one testified, and he closed the public hearing at 5:26. The amended motion was approved 3-0.

Intergovernmental Cooperative Assistance Agreement among ACSD, Arch Cape Domestic Water Supply District, and the City of Cannon Beach. Tom moved to authorize the Board President to sign the agreement, Steve seconded. No discussion, motion passed 3-0.

The Board discussed the anticipated schedule through June; Matt presented a project status report. Casey reported that Tom Mattia will work on an ordinance outlining District requirements for work on district property or in the public right-of-way, to be considered at the February meeting.

Darr joined the meeting at 5:34.

Board Member Comments

Darr – Webb panels got shipped and the crew will be back next week; 2 weeks we will be ready to go;

Tom – None

Steve – Recap of meetings coming up is very helpful; pleased to have Troy's help. Thank you to Bill & Casey!

Casey – Reported that he will be on vacation and will miss the February meeting; Vice Chair Tom Mattia will determine the agenda and preside at the meeting. He also thanked Bill Campbell for the work he is doing as de facto Interim District Administrator for both districts. Thank you to Bill for stepping in and keeping things moving!

February Agenda items

Webb Lift Station

Budget Committee Members

Salary Ranges – Compensation due to inflation / COLA

Ordinance on work in the right-of-way and on District property

Public Comments: None

Motion to adjourn meeting by Darr Tindall, second by Tom Mattia – adjourned at 5:52pm

Respectfully submitted,

Attest:

Casey Short, Chair

Teri Fladstol, Secretary