

ARCH CAPE SANITARY DISTRICT MINUTES

21 February 2020

A quorum was present.

Sanitary Board: Darr Tindall, President
Debra Birkby, Vice-President & Treasurer
Chris Anderson
Carl Matson
Bill Campbell (by phone)

Public: David Stockton
Jeannie Stockton

Staff: Phil Chick, District Manager
Steve Hill

Ms. Darr Tindall called the meeting to order at 7:03 pm.

Public Comment: None.

Agenda: Ms. Birkby moved acceptance of the agenda which was seconded by Mr. Campbell. Ms. Tindall, Ms. Birkby, Mr. Anderson and Mr. Campbell voted yes. Mr. Matson abstained. Motion carried.

Consent Agenda: Mr. Anderson moved and Mr. Campbell seconded approval of the consent agenda. Ms. Tindall, Ms. Birkby, Mr. Anderson and Mr. Campbell voted yes. Mr. Matson abstained. Motion carried.

Old Business:

Biosolids Processing Plan: (Information) Mr. Chick said that Ed's Septic service hauled liquid biosolids to Seaside and could do so in future.

He indicated that the DEQ (Department of Environmental Quality) had communicated to the district that we had been over applying biosolids at our site. Evidently from 2003 we had been significantly overstating our dry tons spread which was exaggerating our loading calculation. This was due to a calculation formula error. We should not have been using the total solids percentage of the dried cake, but of the liquid biosolids instead in this calculation. We had also been using 23 acres in the formula versus the actual two (2) acres utilized in spreading those solids.

An actual increase of land used and therefore the number of acres in the loading formula would potentially solve our issue with the DEQ. By identifying other relatively flat spots for spreading biosolids with an increase to (6) or seven (7) acres would be sufficient to correct our calculated loading rate.

An additional issue is that it's often too wet at our site for effective spreading of solids. It was suggested that Seaside might continue to be used during wettest times of the year. Mr. Campbell offered to help in gathering information on this issue in anticipation of our next budget cycle.

Natural Hazard Mitigation Plan (NHMP): (Information) Mr. Campbell reported that, at least so far, the NHMP has focused on the following three steps:

1. For each of the seven (7) natural hazards, identify the risks that each pose in providing water and wastewater treatment to the community.
2. For each risk, identify if/how that risk could be mitigated
3. For those risks that can be mitigated, place the mitigation steps in priority order of completion and identify associated and dependencies & partnerships

This information has been populated into a series of worksheets that have been/are being reviewed by the NHMP representative Pam Reber. The worksheets will be reviewed with the Board at the March meeting.

Wastewater Plant Access Road Easement: (Information) Mr. Chick said he was looking at alternative access options to the wastewater treatment plant including a footpath along the creek and an alternative road from Fire Rock Road. Additional information would be coming in the future.

New Business:

SDAO Conference Reports: (Information) Those board members in attendance commented upon their participation in the recent SDAO conference as a positive event and very worthwhile. Sessions attended included new board member orientation, risk assessment, special district budgeting as well as a special presentation by Streamline on website accessibility lawsuits.

Budget Committee Membership Recruitment and Schedule: (Information) A need to recruit two new budget committee members for the next budget cycle was identified. It was decided to first post a general appeal to the community for those wishing to serve as well as individuals identified as possible candidates. There was a consensus to clearly publish which committee meetings members would be asked to attend in order to support the committee's role in making recommendations to the respective boards.

Reports:

Accounts Receivable: Receivables were reported to a little slower than at this same time last year but no specific risks identified.

District Manager's Report: (attached) In addition to February's published manager's report, Mr. Chick said that there would probably be a need to move some contingency monies to the maintenance budget line item to support the installation of a fixed winch in the anoxic basin to readily remove the new mixer for maintenance in addition to the unforeseen repair of a failing valve within the basin. He is preparing an estimate for this work.

Mr. Matson asked for clarification on whether he needed to stand for his board position in the next Clatsop County special district election. Mr. Chick said he would contact the county clerks office for an answer.

Treasurers Report: As reported in the Water District meeting.

Board Comments: Mr. Matson said he would appreciate some supplemental information and guidance on the budgeting process.

March Agenda Items: Plant access, anoxic basin revisions, and biosolids processing,


Public Comment: None.

The meeting was adjourned by Ms. Darr Tindall at 7:52 pm.

Respectfully submitted,



Steve Hill

Attest 
Ms. Darr Tindall, President

Manager Report February 21, 2020

SANITARY:

We received 27" of rain in January. The wastewater plant received 7.6 Million Gallons of influent. Early February didn't offer much of a reprieve, causing another sewer overflow at manhole A-11 on February 5th after nearly 4.5" of rainfall in 24 hours.

Annual reporting requirements for Biosolids, Reclaimed Water, and Infiltration and Inflow have all been prepared and turned in to Oregon DEQ.

Matt will be at trainings for most of early March, attending OAWU's annual conference in Sun River, then attending a 2-day certification review session, followed by his Wastewater Treatment II Certification Exam on 3/12 that he has been working toward. I have no doubt he will do fine.

I've been working with Joe Sopko to create an efficient way for us to install the new mixer and have a fixed winch on the anoxic basin deck for ease of removal from the basin for maintenance. He is also putting an estimate together to repair a valve within the anoxic basin.