

ARCH CAPE DOMESTIC WATER SUPPLY DISTRICT MINUTES

16 October 2020

A ZOOM video teleconference meeting was held due to the COVID-19 pandemic. A quorum was present

Water Board: Dan Seifer, President
Debra Birkby, Vice-President & Treasurer
Linda Murray
Nadia Gardner
Lauren Ahlgren

Sanitary Board: Darr Tindall (non-voting)
Carl Matson (non-voting)
Bill Campbell (non-voting)

Public: Ben Dair, Senior Manager of Conservation Finance, Sustainable NW
David Stockton
Jeannie Stockton

Staff: Phil Chick, District Manager
Steve Hill

Mr. Dan Seifer opened the meeting at 6:07pm.

Mr. Seifer called the meeting to order. He said that it may be recorded. A roll call was then conducted including members of the public in attendance. He indicated the virtual meeting was being conducted in accordance with guidelines issued for the corona virus and said that those needing assistance should contact Mr. Chick.

Public Comments: None.

Agenda: Ms. Murray moved approval of the agenda which was seconded by Ms. Gardner. All in favor. Motion carried.

Consent Agenda: Ms. Birkby moved approval of the consent agenda which was seconded by Ms. Murray. All in favor. Motion carried.

Old Business:

Arch Cape Forest (ACF) Watershed Update:

Arch Cape Forest Advisory Committee: (Action) Mr. Seifer reported the names of advisory committee candidates discussed and recommended in the previous work session just conducted in citation numerically declining order. These candidate names were added to the two previously recommended representatives of Ms. Melissa Reich, North Coast Land Conservancy (NCLC) Stewardship Director and David Dougherty, Greenwood Resources Area Forester. Mr. Seifer assigned staggered terms in accordance with RES 20-07 WD to the recommended candidate list as follows.

Melissa Reich, NCLC	1 year term
David Dougherty, Greenwood Resources	1 year term
Pat Noonan, Arch Cape Community	3 year term
Charlotte Blakesley, Arch Cape Community	3 year term
Bob Cerelli, Arch Cape Community	2 year term
Dale Mosby, Arch Cape Community	2 year term
Larry Crawshaw, Arch Cape Community	1 year term

Ms. Gardner moved that a committee with nine (9) members be appointed. This motion was not seconded.

Ms. Birkby moved that the seven candidates as listed by Mr. Seifer for the terms indicated be appointed to the Arch Cape Forest Advisory Committee which was seconded by Ms. Murray. Mr. Seifer, Ms. Birkby, Ms. Murray, and Ms. Ahlgren voted yes. Ms. Gardner voted no. Motion carried.

Mr. Chick was asked to send thank you letters to all who applied and where appropriate, notification of appointment. He said Mr. Ben Dair of Sustainable Northwest would provide organizational direction for the new committee.

Arch Cape Forest Funding: (Information) Mr. Chick opened by expressing his appreciation for all of the hard work put forward by Mr. Ben Dair of Sustainable Northwest, Mr. Ben Hayes of Springboard Forestry, and Mr. Greg Fullem of Schwabe Law on behalf of the Arch Cape Forest project. The following funding related efforts were recently pursued.

Forest Legacy Grant 2021-2022 Application: A third back up application was submitted this week to the Oregon Department of Forestry in the event we were not awarded the phase two 2020-21 application submitted for \$2.5M. Review of Forest Legacy Grants was expected in November of this year in Washington D.C.

Appraisal Package Submitted: An appraisal package was submitted to Amy Singh, Oregon Forest Legacy Program – Oregon Department of Forestry to the U.S. Forest Service for their review who will write up the appraisal instructions for our project acceptable to the U.S. Department of Forestry. These instructions will be utilized by whoever is contracted with to appraise the 1,521 acres of the Arch Cape Forest.

Mr. Seifer said that Mr. Clark Binkley had volunteered to coordinate the appraisal process and was monitoring the ongoing appraisal process for NCLC involving the same property seller.

Sanitary District IGA Draft: Ms. Eileen Eakins as attorney for the sanitary district is drafting an intergovernmental agreement with the water district regarding the purchase for review in November's meeting.

Potential DEQ Clean Water State Revolving Loan: Mr. Chick reported that we had a December 9th deadline for a loan application. He further said the Sanitary District had satisfied its duty in investigating and analyzing the reasons for pursuing the DEQ Clean Water State Revolving Loan to assist in purchase of the Arch Cape Forest. The Watershed Analysis report, recently completed by Shreejita Basu, provides sound support for these reasons. Legal Counsel has also verified that it is in the District's scope of authority to apply for such a loan.

Work will begin on a loan application draft.

\$250K Clatsop County Match IGA Draft: An IGA draft between the district and Clatsop County is being prepared by county counsel for a return of these matching funds to the county in the event the community forest acquisition was unsuccessful.

Other Funding Opportunities: Mr. Ben Dair referencing an earlier memo (attached) said that the Oregon Recreation and Conservation Fund is in a 10K award cycle. He anticipated that we would reapply for the Acres for America program. We failed to receive an award last year but would stand a better chance on resubmission. Ms. Gardner offered that the National Park Service Rivers Trails Conservation Technical Assistance Grant would be considering application requests in the spring in support of hiking and biking trails. She said it's not the money but the people you could obtain as a 'free' consultant. Mr. Dair said that for the FLG program you can monetize volunteer effort and other forms of support such as trails consultants for the 25% match requirement. Hunting organizations could be interested in contributing but with an interest in access for hunting would require an easement for that purpose. Another approach would be to seek corporate support where their logo could be featured in support of forest or environmental preservation.

Outreach Committee Report: (Information) Ms. Murray said that while there were some problems with the mailer that it did generate some interest and that Mr. Anderson is now working on an online town meeting project as well as the possible production of a video. He is interested in great locally produced photos of the forest and videos. Creation of a GoFundMe account was discussed using the ACF name and the possible creation of a tax qualified 501(c)3 to facilitate contributions.

HP 19 Road Project: (Information) Mr. Chick reported that the old culvert over Shark Creek had been removed on HP 19 and the route successfully redirected. The Asbury section culvert is now "mothballed". The damaged culvert has been removed and is flowing well, and cross drains have been trenched across the road. It is EFM's plan to watch the road for the winter and reevaluate. A possible footbridge over the old culverted portion was discussed down the line and he said that stream turbidity was not as bad as expected.

Covid-19 Emergency – Accounts Receivable Report: (Information) Mr. Hill reported that accounts receivable were in very good condition and comparable to the same time last year.

New Business: None.

Reports:

District Managers Report and Correspondence for Action: (attached)

Treasurer's Report: Ms. Birkby reported August and September accounts as reconciled. The balance on hand in the Columbia Bank checking account is \$59,081 and for the Local Government Investment Pool \$216,863.

Board of Directors' Comments and Reports: Ms. Gardner recognized that it was her one year anniversary and was appreciative of all those who have volunteered their time to the community and for Mr. Seifer's hard work. Ms. Birkby noted that in recently viewing the IRS website that an unlimited donation level through year end was available for those wishing to take advantage of a better tax benefit. Mr. Seifer urged everyone to exercise their civic duty and vote this year.

November Agenda Items: (Information) Joint Contract Committee work session at 5:00pm on November 20th, IGA with the sanitary district for a DEQ loan, ACF option payment, possibly contracting with a consultant for facilitating individual donations, and appraisal of the ACF.

Public Comment: Mr. David Stockton offered his thanks for all the hard work.


The meeting was adjourned by Mr. Dan Seifer at 6:51 pm.

Respectfully submitted,



Steve Hill

Attest


Mr. Dan Seifer, President