



ARCH CAPE DOMESTIC SANITARY DISTRICT BOARD OF DIRECTORS MEETING

Arch Cape Fire Hall – 79729 Hwy. 101

Thursday, June 16th, 2022

Following the 6:00 pm Water Board Meeting

To Join Meeting by Video Link:

<https://us02web.zoom.us/j/82450898403>

Join by Telephone: 1 669 900 6833

Meeting ID: 824 5089 8403

- | | | |
|-------|--|----------------------------------|
| I. | Call to Order | Darr Tindall, President |
| II. | Public Comments | Darr |
| III. | Agenda Approval | Darr |
| IV. | Consent Agenda (Action) | Darr |
| | a. Approve Minutes – May 19 th Regular Board Meeting | |
| | b. Accept May Budget & Finance Reports | |
| | c. Authorize Payment of Accounts | |
| | d. Accept Correspondence Requiring No Action | |
| V. | Old Business | Darr |
| | a. Resolution 22-02 SD FY 2022-23 Budget Adoption and Imposing Tax (Action)
with Public Hearing on Budget and Rate Increase | |
| | b. Resolution 22-03 SD FY 2022-23 Rate Increase | Darr |
| VI. | New Business | Darr |
| | a. Goal 11 Exception Application – Arch Cape Fire Station Property
and Volunteer Housing (Action) | Phil |
| VII. | Reports (Information) | |
| | a. Accounts Receivable Report | Teri Fladstol, Jigsaw Consulting |
| | b. District Manager’s Report and Correspondence for Action | Phil |
| | c. Board Members’ Comments and Reports | Darr |
| VIII. | July Agenda Items (Information) | Darr |
| IX. | Public Comment | Darr |
| X. | Adjournment | Darr |

**Arch Cape Sanitary District
FY 2022-23 Budget
General Fund - Requirements**

HISTORICAL DATA				2022-2023 FISCAL YEAR																							
ACTUAL	ACTUAL	ADOPTED	EOY PROJ	SANITARY RESOURCES	PROPOSED	RECOMMEND	ADOPTED																				
YR: 19-20	YR: 20-21	YR: 21-22	YR: 21-22		Version 1	Version 2	Version 3																				
BEGINNING BALANCE																											
344,486	61,003	101,172	101,172	Undesignated Balance	46,480	61,968	76,353																				
				Capital Reserve																							
	12,474	54,912	54,912	Operating Reserve	84,530	84,530	63,697																				
15,256	15,256	15,256	15,256	ODEQ Irrigation Site Loan #11432 Req. Resv	15,256	7,753	7,753																				
				USDA Loan Req. Resv	6,923	6,923	6,923																				
359,742	88,733	171,340	171,340	TOTAL BEGINNING BALANCE	153,189	161,174	154,726																				
REVENUE																											
265,250	290,157	320,160	320,160	User Fees [346 x \$237]	321,088	321,088	328,008																				
18,487	7,500	9,500	23,558	Excess Usage Charges	15,000	15,000	15,000																				
55,585	54,490	53,820	53,820	Debt Service Surcharges [346 x \$27]	53,976	37,368	37,368																				
3,150	3,300	3,300	3,300	WD Facilities Use Charges	3,750	3,750	3,750																				
		20,000	12,600	T.A.G. - Facility Plan Update	7,400	7,400	7,400																				
4,235	4,000	4,000	4,000	Interest	4,000	4,000	4,000																				
				Bond Receipts																							
7,970	0		0	Miscellaneous																							
354,677	359,447	410,780	417,438	TOTAL REVENUE	405,214	388,606	395,526																				
714,419	448,180	582,120	588,778	TOTAL RESOURCES	558,403	549,780	550,252																				
<table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%;">Received</td> <td style="width: 20%;">Sanitary District Accounts</td> <td style="width: 20%;">Base Rate</td> </tr> <tr> <td></td> <td style="text-align: center;">100%</td> <td></td> <td style="text-align: right;">346 \$ 237.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">Debt Serv Rate</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">346 \$ 27.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Total Rate</td> <td style="text-align: right;"><u>\$ 264.00</u></td> </tr> </table>									Received	Sanitary District Accounts	Base Rate		100%		346 \$ 237.00				Debt Serv Rate				346 \$ 27.00			Total Rate	<u>\$ 264.00</u>
	Received	Sanitary District Accounts	Base Rate																								
	100%		346 \$ 237.00																								
			Debt Serv Rate																								
			346 \$ 27.00																								
		Total Rate	<u>\$ 264.00</u>																								
HISTORICAL DATA				2022-2023 FISCAL YEAR																							
ACTUAL	ACTUAL	ADOPTED	EOY PROJ		PROPOSED	RECOMMEND	ADOPTED																				
YR: 19-20	YR: 20-21	YR: 21-22	YR: 21-22		Version 1	Version 2	Version 3																				
MATERIALS & SERVICES																											
141,775	154,339	157,597	136,194	Water District IGA Charges	150,000	150,000	150,000																				
10,879	12,400	13,500	10,766	Liability & Property Insurance	14,850	14,850	14,850																				
3,130	2,800	2,800	3,009	Licenses	3,500	3,500	3,500																				
46,990	90,000	90,000	109,090	Maintenance	90,000	100,000	100,000																				
6,719	6,000	6,000	5,964	Chemicals	6,000	7,000	7,000																				
	4,000	4,000	0	Inflow & Infiltration	1,000	1,000	1,000																				
1,332	1,100	1,100	1,171	Dues / Taxes	1,200	1,200	1,200																				

**FY 2022-23 Sanitary Budget
General Fund - Requirements**

HISTORICAL DATA				2022-2023 FISCAL YEAR			
ACTUAL	ACTUAL	ADOPTED	EOY PROJ		PROPOSED	RECOMMEND	ADOPTED
YR: 19-20	YR: 20-21	YR: 21-22	YR: 21-22		Version 1	Version 2	Version 3
6,015	6,000	6,000	2,870	Professional Services	5,000	5,000	5,000
	500	500	0	Emergency Sanitation	0	0	0
3,650	10,000	10,000	10,000	Auditing	10,000	10,000	10,000
3,737	5,000	5,000	2,500	Legal Services	5,000	5,000	5,000
510	700	700	400	Notices	700	700	700
44,103	46,000	46,000	43,470	Utilities	46,000	46,000	46,000
268,840	338,839	343,197	325,434	Total Materials and Services	333,250	344,250	344,250
CAPITAL OUTLAY							
				Bio Solid Site Expansion			
				Webb Lift Station			
0	0	0	0	Total Capital Outlay	0	0	0
268,840	338,839	343,197	325,434	TOTAL OPERATING EXPENSES	333,250	344,250	344,250
GRANT EXPENDITURES						0	0
		20,000	12,600	T.A.G. Facility Plan Update	7,400	7,400	7,400
0	0	20,000	12,600	Total Grant Expenditures	7,400	7,400	7,400
DEBT SERVICE							
15,751	15,681	15,609	15,609	QDEQ - Irrigation Site Loan	15,609	7,753	7,753
19,319	19,319	19,319	19,319	OECD - Facility Engineering Loan	19,319	19,319	19,319
19,383	19,383	19,383	19,383	IFA Loan/Grant - Facility Improvement	19,383	19,383	19,383
54,453	54,383	54,311	54,311	Total Debt Service	54,311	46,455	46,455
323,293	393,222	417,508	392,345	TOTAL GENERAL FUND EXPENDITURES	394,961	398,105	398,105
TRANSFER TO CAPITAL FUND							
270,000					12,600	0	0
TRANSFER TO GO DEBT FUND							
CONTINGENCY & ENDING BALANCE							
CONTINGENCY FUND							
	20,000	62,244	43,244	CONTINGENCY	59,244	59,244	59,716
UNAPPROPRIATED BALANCE							
		54,912	54,912	Operating Reserve	63,194	63,697	63,697
15,256	15,256	15,256	15,256	ODEQ Irrigation Site Loan #11432 Required Reserve	15,256	7,753	7,753
				USDA Loan Required Reserve	6,923	6,923	6,923
105,870	19,702	32,200	83,021	Undesignated	6,225	14,058	14,058
121,126	34,958	102,368	153,189	TOTAL UNAPPROPRIATED BALANCE	91,598	92,431	92,431
391,126	54,958	164,612	196,433	TOTAL CONTINGENCY & UNAPP BAL (ENDING)	163,442	151,675	152,147
714,419	448,180	582,120	588,778	TOTAL REQUIREMENTS	558,403	549,780	550,252

**ARCH CAPE SANITARY DISTRICT
Capital Fund: 2022-2023 Fiscal Year**

HISTORICAL DATA				SANITARY RESOURCES	2022-2023 FISCAL YEAR		
ACTUAL	ACTUAL	ADOPTED	EOY PROJ	CAPITAL FUND RESOURCES	PROPOSED	RECOMMEND	ADOPTED
YR: 19-20	YR: 20-21	YR: 21-22	YR: 21-22	BEGINNING BALANCE	Version 1	Version 2	Version 3
117,113	82,111	90,652	90,652	Undesignated Balance	107,414	107,414	107,414
				Project Reserve			
117,113	82,111	90,652	90,652	TOTAL BEGINNING BALANCE	107,414	107,414	107,414
				REVENUE			
16,556	8,541	16,762	16,762	SDC Revenue	16,762	19,124	19,124
				Other			
				Interest on Investments			
16,556	8,541	16,762	16,762	TOTAL REVENUE	16,762	19,124	19,124
270,000				Transfer From General Fund			
403,669	90,652	107,414	107,414	TOTAL RESOURCES	124,176	126,538	126,538
HISTORICAL DATA				EXPENDITURE DESCRIPTION	2022-2023 FISCAL YEAR		
ACTUAL	ACTUAL	ADOPTED	EOY PROJ	CAPITAL FUND REQUIREMENTS	PROPOSED	RECOMMEND	ADOPTED
YR: 19-20	YR: 20-21	YR: 21-22	YR: 21-22	CAPITAL OUTLAY	Version 1	Version 2	Version 3
				Other			
321,558				Membranes, screens & SCADA			
				Webb Lift Station			
				Other			
321,558	0	0	0	Total Capital Outlay	0	0	0
				CONTINGENCY			
	90,652	107,414		Contingency	124,176	126,538	126,538
0	90,652	107,414	0	Total Contingency	124,176	126,538	126,538
				UNAPPROPRIATED BALANCE			
82,111				Undesignated			
82,111	0	0	0	Total Unappropriated Balance	0	0	0
403,669	90,652	107,414	0	TOT CONTINGENCY & UNAPP BAL (ENDING)	124,176	126,538	126,538

**ARCH CAPE SANITARY DISTRICT
SD Go Bond Debt Fund 2022-2023 Fiscal Year**

HISTORICAL DATA				SANITARY RESOURCES	2022-2023 FISCAL YEAR		
ACTUAL	ACTUAL	ADOPTED	EOY PROJ	SD GO BOND DEBT FUND	PROPOSED	RECOMMEND	ADOPTED BY
YR: 19-20	YR: 20-21	YR: 21-22	YR: 21-22	BEGINNING BALANCE	Version 1	Version 2	Version 3
2,333	-6,108	-2,299	144,701	Undesignated Balance	1,073	1,073	1,073
2,333	-6,108	-2,299	144,701	TOTAL BEGINNING BALANCE	1,073	1,073	1,073
				REVENUE			
136,104	150,406	147,000	145,568	Bond Proceeds	144,600	144,600	144,600
55	40		4	Bond Interest			
136,159	150,446	147,000	145,572	TOTAL REVENUE	144,600	144,600	144,600
				Transfer From General Fund			
138,492	144,338	144,701	290,273	TOTAL RESOURCES	145,673	145,673	145,673
HISTORICAL DATA				EXPENDITURE DESCRIPTION	2022-2023 FISCAL YEAR		
ACTUAL	ACTUAL	ADOPTED	ACTUALS	SD GO BOND DEBT FUND REQUIREMENTS	PROPOSED	RECOMMEND	ADOPTED BY
YR: 19-20	YR: 20-21	YR: 21-22	YR: 21-22	EXPENDITURES	Version 1	Version 2	Version 3
144,600	144,600	144,600	144,600	USDA Plant Upgrade Payments	144,600	144,600	144,600
144,600	144,600	144,600	144,600	Total Expenditures	144,600	144,600	144,600
				CONTINGENCY			
				Contingency			
0	0	0	0	Total Contingency	0		
-6108	-262	101	145,673	UNAPPROPRIATED BALANCE	1,073	1,073	1,073
				Undesignated			
138,492	144,338	144,701	290,273	Total Unappropriated Balance	145,673	145,673	145,673

FORM OR-LB-1

NOTICE OF BUDGET HEARING

As provided for by ORS 294.426, a public hearing will take place on May 19, 2022 during the Sanitary District Board meeting at 6:00pm immediately following the Water District Board hybrid in-person/ZOOM meeting. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2022 as approved by the joint budget committee meeting of the Arch Cape Domestic Water Supply District and Arch Cape Sanitary District on May 5, 2022. A summary of the Sanitary District budget is presented below. A copy of the budget may be inspected or obtained by calling the district office between the hours of 8:30 a.m. and 4:30 p.m or at www.archcapeorg.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. Additional materials may be viewed at www.archcapewater.org and sign on information for the virtual meeting may be obtained by calling Phil Chick, District Manager at 503-436-2790

Contact: Phil Chick, District Manager Telephone: 503-436-2790 Email: PhilChickACUtil@gmail.com

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2020-2021	Adopted Budget This Year 2021-2022	Approved Budget Next Year 2022-2023
Beginning Fund Balance/Net Working Capital	164,736	259,693	263,213
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	360,688	400,242	399,500
Federal, State & all Other Grants, Gifts, Allocations & Donations		20,000	7,400
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements			
All Other Resources Except Current Year Property Taxes	7,300	7,300	7,750
Current Year Property Taxes Estimated to be Received	150,446	147,000	144,600
Total Resources	683,170	834,235	822,463

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services			
Materials and Services	338,839	343,197	344,250
Capital Outlay		20,000	7,400
Debt Service	198,983	198,911	191,055
Interfund Transfers			
Contingencies	110,652	169,658	186,254
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	34,696	102,469	93,504
Total Requirements	683,170	834,235	822,463

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2020-2021	Rate or Amount Imposed This Year 2021-2022	Rate or Amount Approved Next Year 2022-2023
Permanent Rate Levy (rate limit _____ per \$1,000)			
Local Option Levy			
Levy For General Obligation Bonds	152,000	155,150	150,000

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$2,528,887	
Other Bonds		
Other Borrowings	\$415,800	
Total	\$2,944,687	

SANITARY : REVENUE

Budget vs. Actual Finl Rpt	2021-22	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Total	%
Arch Cape Sanitary District	Budget	8%	17%	25%	33%	42%	50%	58%	53%	75%	83%	92%	100%		Rcvd
2021-22	<hr/>														
Cash on Hand	162,340														
Ck Interest	-	0.77	1.02	0.79	1.09	0.51	0.38	0.50	0.62	0.69	0.71	0.95		8.03	
User Fees	320,160	17,632.00	21,344.00	19,256.00	40,269.00	18,560.00	80,504.00	26,448.00	14,384.00	34,507.67	19,024.00	21,996.85		313,925.52	0.98
Excess Usage Charges	9,500	1,929.46	459.34	1,947.60	9,603.05	1,520.46	1,987.52	4,245.00	1,272.36	592.89	611.65	3,376.42		27,545.75	2.90
Debt Service	53,280	2,964.00	3,588.00	3,237.00	6,786.00	3,120.00	13,533.00	4,446.00	2,418.00	5,738.00	3,198.00	3,653.65		52,681.65	0.99
Facilities Use by WD	3,300		3,375.00											3,375.00	1.02
Misc. Income	-	1,717.00										12,600.00		14,317.00	
LGIP Interest	4,000	93.34	86.70	84.15	78.13	121.81	138.32	115.55	90.00	92.65	97.33	138.72		1,136.70	
Clatsop Cty Land Sales	-	250.52												250.52	
Tax Lien Receipts														0.00	
Bond Receipts	147,000	1,744.59	837.46	504.08	11,418.86	125,063.00	1,471.40	1,927.10	1,149.72	2,284.41	707.51	751.03		147,859.16	1.01
Bond Interest	-	0.66	0.71	0.89	0.13	1.23				0.44		0.24		4.30	
Total Revenue	537,240	26,332.34	29,692.23	25,030.51	68,156.26	148,387.01	97,634.62	37,182.15	19,314.70	43,216.75	23,639.20	42,517.86		561,103.63	
Capital Projects															
Hook Ups	16,762		8,772.00					8,772.00				8,772.00		26,316.00	1.57
Transfer from GF Expenditures														0.00	
Balance	97,097	82,111.21	8,772.00	0.00	0.00	0.00	0.00	8,772.00	0.00	0.00	0.00	8,772.00		108,427.21	
T.A.G. - Facility Plan Update															
T.A.G. - Funding	20,000													20,000.00	
T.A.G. - Receipts														-	
Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		20,000.00	
GO Bond - WWTP Upgrade															
Property Tax Imposed	1,489,477	152,000.00												1,641,477.00	
Total Bond Receipts incl Int	1,439,893	1,745.25	838.17	504.97	11,418.99	125,064.23	1,609.72	2,042.65	1,239.72	2,377.06	804.84	889.75		1,588,428.19	
USDA Plant Upgrade Payments ¹	1,446,000													1,446,000.00	
GO Bond Balance	(5,212)	(4,361.91)	2,583.42	1,343.14	11,923.96	136,483.22	138,092.94	140,135.59						142,428.19	
LGIP (Additions)		1,995.77	838.17	504.97	11,418.99	125,064.23	1,471.40	1,927.10	1,149.72	2,284.41	707.51	751.03		148,113.30	
LGIP (Purchases)						90,000.00								90,000.00	
LGIP Withdrawals						(45,000.00)	(13,000.15)	(144,600.05)						(202,600.20)	
LGIP Interest		93.34	86.70	84.15	78.13	121.81	138.32	115.55	90.00	92.65	97.33	138.72		1,136.70	
Service Charge														0.00	
LGIP Balance	182,754	184,842.61	185,767.48	186,356.60	197,853.72	368,039.76	356,649.33	214,091.93	215,331.65	217,708.71	218,513.55	219,403.30			
Columbia Bank : 1218 Acct		102,918.58	130,179.49	105,388.99	134,462.15	61,389.66	43,002.04	67,031.43	83,314.75	63,526.40	69,041.73	113,736.46			
Total Cash		287,761.19	315,946.97	291,745.59	332,315.87	429,429.42	399,651.37	281,123.36	298,646.40	281,235.11	287,555.28	333,139.76			

Note ¹ : United States Department of Agriculture (USDA) Rural Development \$2.5M 30 Year Loan : 2011 - 2040 at 4% in 2010 w/ level \$144,600 Annual payments on 20 January expiring in 2040 : Fund Code/Loan #92/02

SANITARY : EXPENSE

Budget vs. Actual Finl Rpt ¹ Arch Cape Sanitary District 2021-22	2021-22 Budget	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Total Spent	Balance Remaining	% Spent
		8%	17%	25%	33%	42%	50%	58%	53%	75%	83%	92%	100%			
SD Hours %	54%	54%	51%	55%	54%	57%	62%	50%	47%	63%	54%	47%		55%		
Accounts %	54%	54%	54%	54%	54%	54%	54%	54%	54%	54%	54%	54%	54%	54%		

Total Personal Svc	-	-	-	-	-	-	-	-	-	-	-	-	-	0	0	
Water District IGA Charges	157,597	11,134.24	11,405.36	12,215.63	11,387.58	10,193.51	10,391.66	9,681.20	9,330.27	10,754.33	12,984.34	8,715.20		118,193	39,404	75
Liability & Property Insurance	13,500							9,855.00		(1,089.50)				8,766	4,735	65
Licenses	2,800		3,009.00					89.95						3,099	(299)	111
Maintenance	109,000	4,674.33	1,232.82	15,010.69	8,062.91	23,879.52	4,411.39	7,241.57	262.98	18,231.07	748.80	7,103.20		90,859	18,141	83
Chemicals	6,000	1,040.00				812.50	812.50	325.00	1,012.50	20.56	1,012.50	318.00		5,354	646	89
Inflow & Infiltration	4,000													0	4,000	
Dues / Taxes / Fees	1,100	40.41			515.52		599.06	8.25		8.25	8.25	8.25		1,188	(88)	108
Professional Services	6,000		197.62				1,540.00	414.00			12,600.00			14,752	(8,752)	246
Emergency Prep Sanitation	500													0		
Auditing	10,000													0	10,000	0
Legal Services	5,000													0	5,000	0
Notices	700		40.68									8.82		50	651	7
Utilities	46,000	55.78	5,798.33	3,580.65	2,524.54	3,722.90	4,365.75	2,189.54		2,989.80	9,223.65	3,236.10		37,687	8,313	82
														0		
Total Materials & Svc	362,197	16,944.76	21,683.81	30,806.97	22,490.55	38,608.43	22,120.36	29,804.51	10,605.75	30,914.51	36,577.54	19,389.57		279,947	81,750	77
ODEQ : Irrigation Site Loan : ²	15,609					7,861.00					7,748.00			15,609	0	100
OECD Loan - Facil Engrng : ³	19,319					19,319.09								19,319	(0)	100
DEQ Loan/Grant - Facil Impr : ⁴	19,383					19,383.23								19,383	0	100
Total Debt Service	54,311	-	-	-	-	46,563	-	-	-	-	-	7,748	-	54,311	(0)	100
Capital Outlay														0	0	
Tot Gen Fund Expenditures	416,508	16,944.76	21,683.81	30,806.97	22,490.55	85,171.75	22,120.36	29,804.51	10,605.75	30,914.51	36,577.54	27,137.57		334,258	82,250	80
Contingency	43,244													0	43,244	0
Transfer to Capital Fund																
T.A.G. - Facility Plan Update	20,000															
ODEQ Irrig Site Ln#11432 reserve	15,256															
Operating Reserve	54,912															
Undesignated	23,200															
Total Unappropriated Bal	93,368															
Total Conting & Unapp Bal	136,612															
Total Requirements	573,120															

Note ¹ : Modified Cash Basis : IGA Charge from the Water District reflected in the month incurred 1.00

Admin Services charged to the Sanitary District on the Accounts %, all other allocatable WD expenses shaded green on SD Hours %

Note ² : Oregon Dept of Environmental Quality (ODEQ) Clean Water State Revolving Fund \$225K 20 Year Loan : 2003 - 2022
w/ level \$7,748 Payments on 1 June and descending \$8,544 Payments on 1 December expiring in 2022

\$15,256 Required Reserve : Loan # R11432 56352.16 43875.64 15888.87 39,317.31 41203.63

Note ³ : Oregon Economic & Community Development (OECD) (IFA : Business OR) \$250K 20 Year Loan : 2007 - 2026
at 4.56% w/ level \$19,319.03 Payments on 1 December expiring in 2026 : Project #Y06007

Note ⁴ : DEQ Loan & Grant Prgm (\$340K + \$270K) Y13002 I & I, Salley's Alley, WWTP SMU Upgrade : Under Consideration w/ TA Grant

ODEQ State Revolving Fund Loan Program \$70K 5 Year Loan at 2.36% in 2005 was successfully retired

in October of 2009 : SRF Loan # R11430

Special Districts Association of Oregon (SDAO) \$80K 5 Year 2006 Loan beginning at 2.8% and ending at 3.4%

w/ payments twice yearly at 1 Jul & 1 Jan : Flex Lease for Equipment was successfully retired in July of 2010

Type	Num	Date	Name	Item	Account	Paid Amount
Check	8546	5/5/2022	Eds Septic		Maint	\$ (3,325.00)
Check	8547	5/5/2022	Pacific Power -		Util	\$ (311.83)
Check	8547	5/5/2022	Pacific Power -		Util	\$ (93.39)
Check	8547	5/5/2022	Pacific Power -		Util	\$ (143.72)
Check	8547	5/5/2022	Pacific Power -		Util	\$ (57.75)
Check	8547	5/5/2022	Pacific Power -		Util	\$ (2,492.54)
Check	8547	5/5/2022	Pacific Power -		Util	\$ (6.00)
Check	8548	5/5/2022	USA BlueBook		Maint	\$ (37.45)
Check	EFT	5/9/2022	Safeway		Maint	\$ (6.36)
Check	EFT	5/10/2022	Seaside Auto		Vehicle	\$ (12.27)
Check	8549	5/12/2022	Oregon DEQ		Irrigation Site Loan	\$ (7,748.00)
Check	8550	5/12/2022	Oregon DEQ		Licenses	\$ (100.00)
Check	8551	5/12/2022	Recology Western Oregon		Util	\$ (55.78)
Check	8552	5/12/2022	City of Seaside		Maint	\$ (3,187.50)
Check	DEP	5/13/2022	Columbia Bank		User Fees	\$ (232.00)
Check	DEP	5/13/2022	Columbia Bank		Debt Service	\$ (39.00)
Check	EFT	5/22/2022	Microsoft		Dues - Taxes - Fees	\$ (8.25)
Check	EFT	5/23/2022	Google		Maint	\$ (1.99)
Check	8553	5/26/2022	USA BlueBook		Maint	\$ (274.54)
Check	8554	5/26/2022	Curran-McLeod		Transfer to Const Fund	\$ (320.00)
Check	8554	5/26/2022	Curran-McLeod		Professional Se	\$ (240.00)
Check	EFT	5/27/2022	Columbia Bank		User Fees	\$ (232.00)
Check	EFT	5/27/2022	Columbia Bank		Debt Service	\$ (39.00)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Chemicals	\$ (318.00)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Admin Asst	\$ (1,512.00)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Health Insuranc	\$ (1,272.59)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Legal Notices	\$ (18.90)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Licenses	\$ (160.00)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Maint	\$ (270.36)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Off Supp	\$ (10.20)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Payroll	\$ (4,466.47)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Postage	\$ (26.68)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Taxes	\$ (404.59)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Util	\$ (75.09)
Check	IGA052022	5/31/2022	Arch Cape Water District	IGA052022	Vehicle	\$ (180.32)
Check	EFT	5/31/2022	Columbia Bank		Service Charge	\$ (5.00)

ARCH CAPE SANITARY DISTRICT RESOLUTION 22-02 SD

A RESOLUTION Establishing A BUDGET AND IMPOSING THE TAX FOR FISCAL YEAR 2022-2023 FOR THE ARCH CAPE SANITARY DISTRICT.

IT IS HEREBY RESOLVED AND ORDERED that the Arch Cape Sanitary District Budget approved and recommended by the Budget Committee on 5 May 2022, for the fiscal year beginning July 1, 2022, in the total amount of **\$821,390** and for the purposes shown below are hereby appropriated as follows:

General Fund		
	Materials & Services	\$344,250
	Capital Outlay	\$ 0
	Grant Expenditures	\$ 7,400
	Debt Service	\$ 46,455
	Transfer to Capital Fund	\$ 0
	Transfer to GO Bond Debt Fund	\$ 0
	Contingencies	<u>\$ 59,716</u>
	Total General Fund	\$457,821
GO Bond Debt Fund		\$144,600
Capital Fund		
	Capital Outlay	\$ 0
	Contingencies	<u>\$126,538</u>
	Total Capital Fund	\$126,538
Total Appropriations		\$728,959

Imposing the Tax

BE IT RESOLVED that the Board of Directors of the Arch Cape Sanitary District hereby impose the taxes provided for in the adopted budget in the amount of **\$150,000** for bonds; and that these taxes are hereby imposed and categorized for tax year 2022-23 upon the assessed value of all taxable properties within the District.

Categorizing the Tax

General Government Limitation

General Government

Debt Service

Excluded from Limitation

\$150,000

The above resolution statements were approved and declared adopted on this 19th day of May 2022.

Attest: Teri Fladstol, Secretary

Darr Tindall, President

**ARCH CAPE SANITARY DISTRICT
RESOLUTION 22-03 SD**

**A RESOLUTION SUPERSEDING RESOLUTION 19-05 SD
ESTABLISHING BASE RATE CHARGES AND DEBT SURCHARGES
FOR THE ARCH CAPE SANITARY DISTRICT**

WHEREAS the Arch Cape Sanitary District needs to adjust base rate fees and debt surcharges to District customers from time to time sufficient to collect monies necessary to meet budgeted expenses; and

WHEREAS the District, where possible, structures its base rate fees to cover anticipated personnel, operating and capital expenses and debt surcharges to retire specific District debt instruments over time.

NOW THEREFORE, the District hereby establishes base rate fees per service connection and debt surcharges effective July 1, 2022, as follows:

Customers with a ¾" or 1" service connection:

Sanitary Quarterly Base Rate	\$237.00
Sanitary Quarterly Debt Surcharge	<u>\$ 27.00</u>
Total Quarterly Charge	\$264.00

The above resolution statements were approved and declared adopted on this 19th day of May 2022.

Attest: Teri Fladstol, Secretary

Darr Tindall, President



Clatsop County

Community Development
800 Exchange Street, Suite 100
Astoria, Oregon 97103

Phone 503 325-8611 Fax 503 338-3606
comdev@co.clatsop.or.us www.co.clatsop.or.us

Goal Exception Application

Fee: \$5,000

Owner(s): Cannon Beach Rural Fire Protection Dist Email: mreckmann@cbfire.com

Mail Address: PO BOX 24 City/State/Zip: Cannon Beach, OR 97110

Phone: 503-436-2949 Phone: _____

JOINT APPLICANT: Cannon Beach RFPD Email: mreckmann@cbfire.com

Mail Address: PO BOX 24 City/State/Zip: Cannon Beach, OR 97110

Phone: 503-436-2949 Phone: _____

JOINT APPLICANT: Arch Cape Sanitary Dist Email: philchiekacutil@gmail.com

Mail Address: 32065 East Shingle Mill LN City/State/Zip: Arch Cape, OR 97102

Phone: 503-436-2790 Phone: _____

Exception to Goal: 3 4 10 12 14 16 17 18
 Other: Amend Existing Exception

Property Description – Map ID: 41019BC04000

Proposed Use: Housing for volunteer fire fighters

Existing Zoning: F80 Overlay District: _____

Adjacent Property Owned by Applicant:

Map ID: N/A

Map ID: _____

I have read and understand the statements on the back of this form and agree to abide by them. **All owners of record**, per Clatsop County Assessment records, **must sign the application**. Representatives of public agencies, corporations, trusts, etc. must provide documentation of signing authority.

Signature: [Signature] Date: 6-9-22

Signature: _____ Date: _____

Signature: _____ Date: _____

Each of the following criteria and standards must be addressed by the applicant. Information should be submitted on separate 8.5" by 11" sheets of paper, typed.

1. An **exception** is a comprehensive plan provision, including an amendment to an acknowledged comprehensive plan, that:
 - a. is applicable to specific properties or situations and does not establish a planning or zoning policy of general applicability;
 - b. does not comply with some or all goal requirements applicable to the subject properties or situations; and
 - c. complies with standards for an exception.

2. There are three kinds of goal exceptions:
 - a. The land subject to the exception is physically developed to the extent that it is no longer available for uses allowed by the applicable goal.
 - b. The land subject to the exception is irrevocably committed to uses not allowed by the applicable goal because factors make uses allowed by the applicable goal impracticable.
 - c. The following four-part test is met (a reasons exception):
 - (1) Reasons justify why the state policy embodied in the applicable goals should not apply;
 - (2) Areas which do not require a new exception cannot reasonably accommodate the use;
 - (3) The long term environmental, economic, social and energy consequences resulting from the use at the proposed site with measures designed to reduce adverse impacts are not significantly more adverse than would typically result from the same proposal being located in areas requiring a goal exception other than the proposed site;
 - (4) The proposed uses are compatible with other adjacent uses or will be so rendered through measures designed to reduce adverse impacts.

Requirements for exception "a" are described under paragraph 3, below. Requirements for exception "b" are found in paragraph 4. Requirements for exception "c" are in paragraph 5.

3. The county may adopt an exception to a goal when the land subject to the exception is physically developed to the extent that it is no longer available for uses allowed by the applicable goal. Whether land has been physically developed with uses not allowed by the applicable goal will depend on the situation at the site of the exception. The exact nature and extent of the areas found to be physically developed shall be clearly set forth in the justification for the exception. The specific area(s) must be shown on a map or otherwise described and keyed to the appropriate findings of fact. The findings of fact shall identify the extent and location of the existing physical development on the land and can include information on structures, roads, sewer and water facilities, and utility facilities. Uses allowed by the applicable goal(s) to which an exception is being taken shall not be used to justify a physically developed exception.

4. The county may adopt an exception to a goal when land is irrevocably committed to uses not allowed by the applicable goal because factors make uses allowed by the goal impracticable. Whether land is irrevocably committed depends on the relationship between the exception area and the lands adjacent to it. The findings for a committed exception must address:
 - a. characteristics of the exception area;
 - b. characteristics of adjacent lands;
 - c. the relationship between the exception area and adjacent lands;
 - d. adjacent uses;
 - e. existing public facilities and services;
 - f. parcel size and ownership patterns on the exception area and on adjacent lands;
 - g. neighborhood and regional characteristics;
 - h. natural or man-made features or other impediments separating the exception area from adjacent resource land;
 - i. physical development;
 - j. other relevant factors.

5. The county may adopt an exception to a goal if all four of the following standards are met:
 - a. Reasons justify why the state policy embodied in the applicable goals should not apply;
 - b. Areas which do not require a new exception cannot reasonably accommodate the use;
 - c. The long term environmental, economic, social and energy consequences resulting from the use at the proposed site with measures designed to reduce adverse impacts are not significantly more adverse than would typically result from the same proposal being located in areas requiring a goal exception other than the proposed site;
 - d. The proposed uses are compatible with other adjacent uses or will be so rendered through measures designed to reduce adverse impacts.

Oregon Administrative Rules Chapter 660, Division 4, provide a great deal of information about the exception requirements for this type of exception. County Community Development department staff can provide a copy of these rules, or they can be obtained from the Oregon Department of Land Conservation and Development.



Arch Cape Sanitary District

32065 East Shingle Mill Lane
Arch Cape, OR 97102 • 503.436.2790

Clatsop County Community Development
800 Exchange Street, Suite 100
Astoria, OR 97103

Cannon Beach Rural Fire Protection District's Arch Cape Fire Station was constructed in 2014 on Taxlot 41019BC04000 and approved by Clatsop County. The Arch Cape Sanitary District provides sewer service to the building. The property is currently developed and serves as the site for the fire station and community meeting hall. The property also includes parking, a helicopter landing area, and land cleared that is used for training activities and storage.

The Cannon Beach RFPD and Arch Cape Sanitary District are jointly applying for a Goal 11 Exception, so that the Fire District can utilize the property to provide housing to volunteer firefighters in order to provide needed service and response times to the communities of Arch Cape, Cannon Beach, and Falcon Cove.

The Districts are requesting to have the \$5,000.00 fee waived, due to the County's acceptance of the station in 2014. Several maps also have shown that the property is located within the Arch Cape Sanitary District Boundary, although we have recently been informed by County staff that this is not so.

Thank you for your consideration.

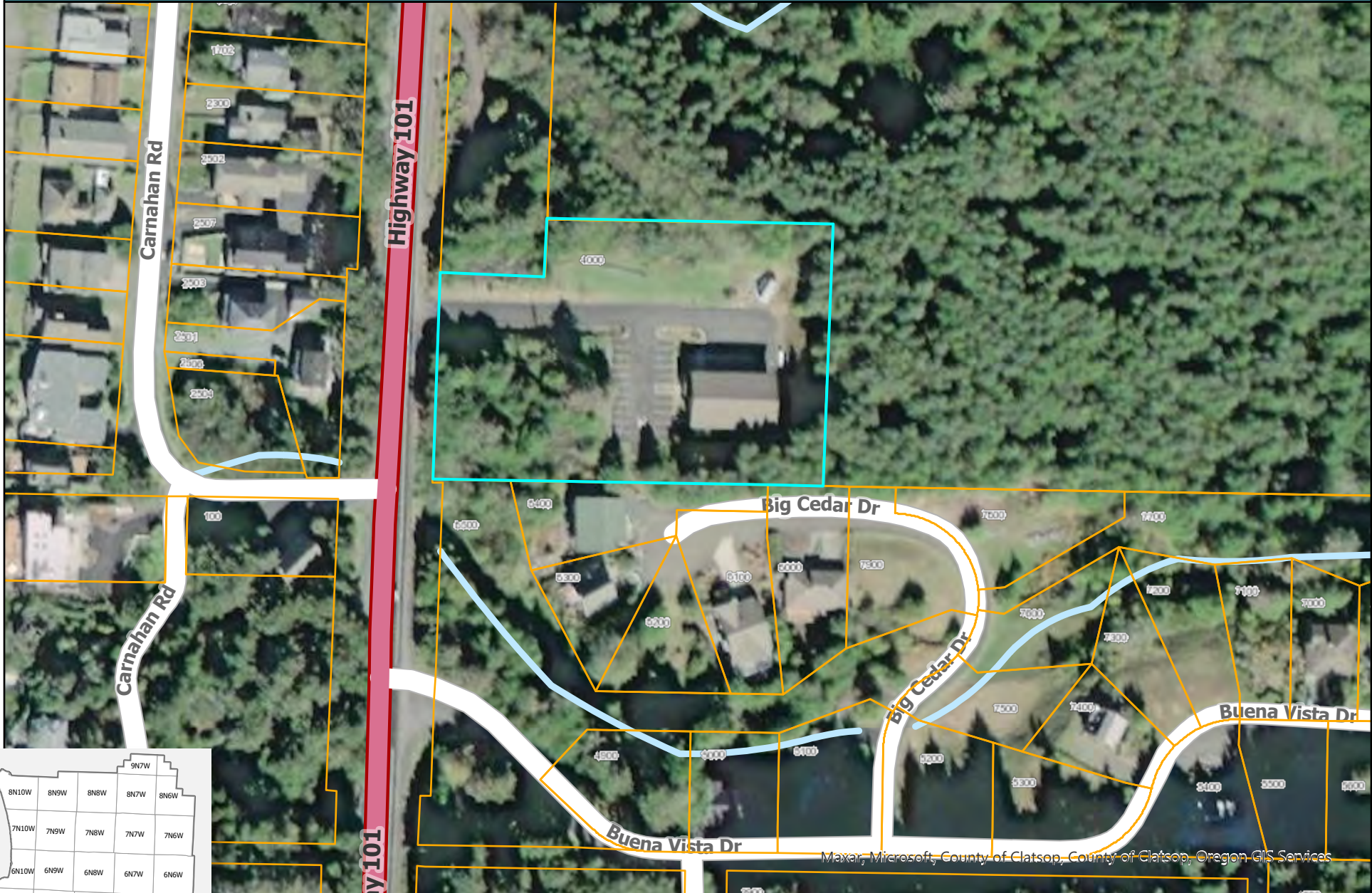
Phil Chick

District Manager
Arch Cape Sanitary District

Marc Reckmann

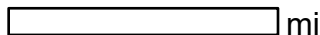
Fire Chief
Cannon Beach RFPD

Clatsop County Webmaps



Clatsop County

0.05



This map was produced using Clatsop County GIS data. The data is maintained by Clatsop County to support its governmental activities. Clatsop County is not responsible for any map errors, possible misuse, or misinterpretation.

6/7/2022 3:33 PM

Maxar, Microsoft, County of Clatsop, County of Clatsop, Oregon GIS Services

WATER DISTRICT:

The Water plant distributed 1.5 million gallons to town in May.

The Water Treatment Plant membranes were delivered this week. We are waiting on scheduling with Westech, and will hopefully have them installed in July.

A new water service was installed in Castle Rock Estates.

The stream flow measuring device has been placed in Shark Creek. With all of the recent rain this month the creek is in good shape, and we can expect to stay on this source into July.

MONTHLY LOG : ARCH CAPE WATER & SANITARY DISTRICTS

May 2022

Total Hours	356.00	162.75	193.25
Percentage Split		46%	54%
Total Accounts	641	295	346
Percentage Split		46%	54%

SANITARY DISTRICT:

We received 11.3” of rainfall in May and the plant received 5.2 million gallons of influent.

Curran McLeod is still examining plant and pump station data and working on the Wastewater Facilities Plan.

I have begun working on the grant application for the Webb Lift Station to submit to Oregon Dept. of Emergency Management for potential FEMA funding.

The Biosolids beds have been filled and brush cutting at the biosolids site will begin soon.