

Arch Cape Domestic Water Supply District Board of Commissioners Meeting Minutes

August 18, 2022

Pursuant to notice posted, a regular meeting of the Board of Commissioners was held at the Arch Cape Fire Hall in Arch Cape, Oregon.

Present: Commissioners Debra Birkby Vice President, Dan Seifer, Jay Blake, Linda Murray; Nadia Gardner via Zoom. Public: Darr Tindall, Joe Sherman, Sharon Chaitt
Staff: Teri Fladstol, Administrative Assistant; Not Present: Phil Chick, District Manager (Excused)
Public via Zoom: Daniel Wear, Heather Newman, Doug Caffall, Bill Campbell, Julie fon Seca de Borjes & Anne Dove with National Parks Service, Larry C.

Call to Order at 6:00 pm and opening of Public Comments by Joe Sherman and Sharon Chaitt (attached for the record).

Agenda Approval – Motion made by Dan Seifer to accept the agenda with following: strike the Conservation Plan discussion for Arch Cape Forest and add the Cooperative Agreement relative to the road assessment; Second by Jay Blake, Motion Carried.

Consent Agenda – Motion made by Dan Seifer to address Item B. July Budget and Finance Reports; addition by Debra Birkby to add Item A. Minutes; Moved by Jay Blake to accept with changes; Second by Dan Seifer, Motion Carried.

Old Business:

Election of Officers – Nominations were made as follows: President: Debra Birkby, Vice President: Nadia Gardner and Treasurer: Jay Blake. Nominations accepted and motion carried.

Arch Cape Forest – Public Access Plan presented by Anne Dove and Julie fon Seca de Borjes from National Park Service for updates from August 10, 2022, meeting and procedural processes for the advisory team.

Cooperative Landowner Agreement with North Coast Land Conservancy. Motion by Dan Seifer to accept the planning process as recommended by our District Manager; Second by Jay Blake. Discussion ensued. Motion Carried 4 to 1 [Nay: Debra Birkby].

Outreach Report by Linda Murray regarding the Celebration with approximately 80 people in attendance; [note funds were not paid for by the District, but hosted by Board Members, Debra Birkby, and Linda Murray]. Article and photos are being readied for publishing in the next Tunnel edition; updates will be added by Nadia and Daniel Wear for outreach.

Future Work Sessions (Information) – Discussion ensued about the definition of a Work Session versus a ‘Community Conversation.’ Decision was made to host an event on September 10, 2022, 10 am at Arch Cape Fire Hall (if available). This is an informal process and will not be available by Zoom, recorded or minutes taken. Board Work Session will be held at 5:30 pm at the next Board meeting on September 15, 2022.

Amendments to: Minutes from the July meeting to remove the wording, “executive session” because one was not held, attachment of correspondence provided at the meeting to be formally attached and to note that Nadia Gardner did not accept the nomination of Treasurer and was not voted into office. Motion by Dan Seifer to be adopted with changes; Second by Linda Murray; Motion carried.

Financial discussion was led by Dan Seifer regarding the Profit & Loss provided for the August meeting not meeting our fiscal responsibility. Teri Fladstol reported that we are waiting on the Accuity audit to bring forward

the beginning/ending balances after the audit has been completed. We will have updated financials for the September meeting.

Account Receivable Report – Teri Fladstol, Jigsaw Consulting Services reported we have four accounts that will be receiving 7-day notice to bring their accounts current. Letters will be mailed Friday with follow-up by staff on August 26th and 29th if monies not received.

District Manager Report – Attached to Board Packet.

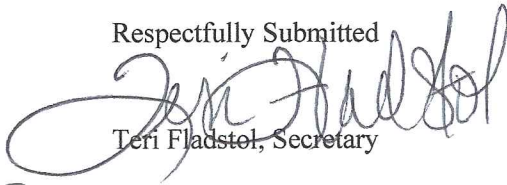
Board Member's Comments and Reports

September Agenda Items – September 10th Meeting Results, Forest Management Plan Committee (3-member committee); Funds from NCLC investments transitioned to Arch Cape Forest with addition to Financial Reporting, South Reservoir Project, Follow up with Conservation Plan with NCLC.

Public Comment – Joe Sherman

There being no further business, motion by Linda Murray to adjourn the meeting. Second by Dan Seifer. Motion Carried. Meeting adjourned at 7:39 pm.

Respectfully Submitted



Teri Fladstol, Secretary

Attest:

